



Contact us/sign up:
www.harborgatewaynorth.org
P.O. Box 3723, Gardena, CA 90247
310-768-3853 office
info@harborgatewaynorth.org

SPECIAL BOARD MEETING Tuesday June 4, 2024 at 7:00 pm

Held via Zoom meeting online or by telephone

Zoom web link for this meeting is <https://us02web.zoom.us/j/81277582398>

Dial 1-669-900-6833 to join the meeting and then enter **webinar ID 812 7758 2398** and **press #** (**press *9 to request to speak, *6 to unmute yourself**)

Board Members

Miguel Vazquez, Chairperson
Joan Jacobs, Vice-Chairperson
Rosalie Preston, Secretary
Majenni Nixon, Treasurer
Laivern Frerichs, District 1
Nita Stonehocker, District 2

Dave Trejo, District 3
Arvie Powell, District 4
Eva Cooper Pace, District 5
Marvin Bell, District 6
Barbara Tyson-Frazier, District 7
Oscar Ruiz, District 8

Frankie Mays, Community Organization.
Jackie Jackson – Youth Advocate
Elijah Thomas, Youth Representative
Will Yates, Outreach/Communications
Craig Kusunoki, At-Large

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte nosotros al (310) 768-3853 o por correo electrónico hgnc@sbcglobal.net para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must **dial 1-669-900-6833**, and **enter 832 5644 4996** and then **press #** to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

AGENDA

- 1) Welcome/call to order/Board roll call (quorum is 9 members)
- 2) General public comment on non-agenda items that are within the Neighborhood Council's subject matter jurisdiction. Each speaker will be allowed 2 minutes per speaker. (**press *9 to raise hand, *6 to unmute**)
- 3) Reports
 - a) CD 15
 - b) LAPD
 - c) Mayor's Office
 - d) Los Angeles County Supervisor 2nd District
 - e) Department of Neighborhood Empowerment

- 4) Administrative motions
 - a) Approval of the May 14, 2024, Board minutes **Vote**
 - b) Approval of the May 2024 Monthly Expenditure Report **Vote**
 - c) Approval of the 2024-2025 Administrative Packet including 2024-2025 fiscal year budget **Vote**
- 5) Position letters
 - a) Approval of a comment letter on Rexford Industrial office/warehouse, 14400 S. Figueroa Street/400-422 W. Figueroa Street **Vote**
 - b) Approval of a letter and Community Impact Statement in support of Department of the Interior funds being allocated to plug and remediate "idle" wells in the HGNNC area, Council File 24-0585 **Vote**
 - c) Approval of filing a Community Impact Statement in support of Council File 24-0002-S8 (Transparency in the Ownership of LLCs) **Vote**
- 6) Board business/announcements
 - a) Reports from Committee Chairs
 - b) Brief announcements from Board members -Neighborhood Council Budget Day is June 15 at City Hall

Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 135th Street School, 801 W. 135th Street, Gardena, CA 90247
- www.harborgatewaynorth.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Comment

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Harbor Gateway North Neighborhood Council office 205, 555 W. Redondo Beach Blvd., at our website: www.harborgatewaynorth.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our Secretary at (310) 768-3853 or email at: hgnc@sbcglobal.net

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.harborgatewaynorth.org

Harbor Gateway North Neighborhood Board Meeting

Tuesday, May 14, 2024

Held via Zoom webinar

Present: Joan Jacobs (Vice Chairperson), Rosalie Preston (Secretary), Majenni Nixon (Treasurer), Laivern Frerichs (District 1), Nita Stonehocker (District 2), Dave Trejo (District 3), Arvie Powell (District 4), Eva Cooper Pace (District 5), Marvin Bell (District 6), Oscar Ruiz (District 8), Frankie Mays (Community Organization), Jackie Jackson (Youth Advocate), Will Yates (Outreach Representative), and Craig Kusunoki (At Large Representative)

1) Welcome/call to order/Board roll call: In the absence of Chairperson Miguel Vazquez, Vice Chairperson Joan Jacobs called the meeting to order at 7:03 p.m. The roll call determined that a quorum was present.

2) General public comment on non-agenda items that are within the Neighborhood Council's subject matter jurisdiction: There was none.

3) Reports

a) CD 15: Field Deputy Nicholas Chavez said that if you are not receiving the weekly CD 15 emails, you can go to the website CD15.lacity.gov for more information. He urged those living in HGNNC Districts 1-5 to continue sending in comments and suggestions on the Harbor Gateway Community Plan to CD 15 Planning Director Pamela Thornton at pamela.thornton@lacity.org, himself at nicholas.i.chavez@lacity.org, and the City Planner assigned to coordinate the update, Christopher Pina at christopher.pina@lacity.org. The Vincent Thomas Bridge linking San Pedro to Long Beach is going to have a new road deck installed. Caltrans is overseeing the EIR, with various proposals and timelines. Stakeholders are encouraged to review the options and give their opinion. The closures will impact traffic on the 110, 105, and 710 freeways. Pacific Coast Highway and Sepulveda will become alternate routes during the closures. He encouraged calls and online reporting to 311 to help create the data that determines which areas get the fastest service responses. The Clean 15 Team has been busy and now nearly all of the freeway underpasses have been cleaned up since last month. In response to Councilmember Tim McOsker's Council File 23-0278 to create more lighting for the underpasses to discourage illegal dumping there is no a pilot project on Stanford Avenue under the 105 freeway with colored lighting and cameras. The Councilmember did fight to keep funding for this proposal in the 2024-2025 City budget. The City budget has a deficit as revenues are down due to less international travel, fewer property transactions, and raises for the LAPD and civilian employees. There was a 20% vacancy rate last year and now many vacant positions have been cut. Stakeholders can listen in to the budget discussion on Wed. May 15 at 1 p.m. via Zoom. The Councilmember wants stakeholders to know that he will work to provide resources and that some critical vacant positions will be filled so that proper City services can be carried out. A clean up of the RVs along Figueroa Street south of 120th Street near the Edge O' Town Motel will take place in the next week. The owner of the former Caltrans lot in the Merit Tract, 17236 S. Hover Street, has received a notice to clean up the property. In regards to the homeless encampment on the south side of the 105 freeway behind the homes on 117th Street west of Figueroa Street, Nicholas will reach out to the Mayor's office as that area comes under the Inside Safe clean up that was done on February 28, 2023. Regarding the RV on Laconia Blvd., Nicholas has talked with the RV dweller who has family living in a nearby apartment building. LAHSA has talked with him, also.

b) LAPD: Due to having to be present for an illegal dumping/homeless encampment removal earlier in the day, neither Senior Lead Officer was able to be attend the meeting.

c) Mayor's Office: Watts/Harbor Manager of Community Engagement Jocelyn Dominguez reported that Mayor Bass was in Wilmington on April 11 for an Inside Safe encampment removal where 40 people were moved inside. The Mayor was also at the Port of Los Angeles to launch Amazon's fleet of electric trucks which will serve the port area. Carmen Chang has been appointed new General Manager for the Department of Neighborhood Empowerment. The Mayor hosted the first Shadow Day for foster youth at City Hall. The Mayor has released her proposed budget, with a link in the May newsletter (which is included in the HGNNC Constant Contact e-newsletter). The goal for the 2024-2025 budget is to be able to continue the work of the past year. There is now a tab on the Mayor's website for sharing your opinions:

d) Los Angeles County Supervisor 2nd District: No one was present.

e) Department of Neighborhood Empowerment: Neighborhood Empowerment Advocate Octaviano Rios noted that as Jocelyn Dominguez had mentioned earlier, Carmen Chang is the new General Manager for the Department of Neighborhood Empowerment. He reminded the Board that there are now five required trainings, including the revised Code of Conduct. The due date is Monday June 3. All Committee members who are not Board members must read and sign the Code of Conduct and file a copy with the Neighborhood Council. For Board members who do not remember their Cornerstone log in and password, contact Octaviano Rios at octaviano.rios@lacity.org May 20 is the last date to submit an event request; June 1 is the last date to request a check payment; June 20 is the last day to use the bank card. EmpowerLA has hired two new Neighborhood Empowerment Advocates: Vincent Autiero and Helena Doub. One of them will be assigned as the new HGNNC NEA.

(Will Yates left the meeting at 7:35 p.m.)

4) Acceptance of the resignation of Keith Pitts as Treasurer and appointment of Majenni Nixon as HGNNC Treasurer to fill the remaining term of office: Due to being evicted from his long-term apartment by the new owners and having to move out of the HGNNC area, Treasurer Keith Pitts regrettably had to resign as Treasurer on May 2. Majenni Nixon said that she has been a District 1 stakeholder for several years, serves as Secretary on the Planning and Land Use Committee, recently started a new job with a commercial real estate company, handles her own personal finances and files her own income taxes, uses 311 frequently, and is interested in being more involved with the Neighborhood Council. It was moved by Rosalie Preston, seconded by Eva Cooper Pace and passed 12-0-0 to accept the resignation of Keith Pitts and appoint Majenni Nixon to fill out his term as Treasurer, which ends on June 30, 2025.

5) Administrative motions

a) Approval of the April 9, 2024, Board minutes: It was moved by Joan Jacobs, seconded by Arvie Powell, and passed 12-0-0 to approve the minutes as presented.

b) Approval of the April 23, 2024, General Membership minutes: It was moved by Jackie Jackson, seconded by Rosalie Preston, and passed 11-0-1 (Stonehocker) to approve the minutes as presented.

c) Approval of the April 2024 Monthly Expenditure Report: Secretary Rosalie Preston shared her screen and reviewed the various expenditures for April. The net amount available after all expenditures to date and encumbered funds is \$13,187.40. She pointed out that the Neighborhood Council will only be able to roll over up to \$10,000. It was moved by Marvin Bell, seconded by Frankie Mays, and passed 9-0-0 to approve the Monthly Expenditure Report.

d) Approval of allocating \$500 for the September 28 Congress of Neighborhoods: The funds will help to cover the expenses of holding the Congress of Neighborhoods at City Hall on September 28, including breakfast and lunch and other costs for using the facility. It was moved by Marvin Bell, seconded by Rosalie Preston, and passed 9-0-0.

e) Approval of allocating \$1,000 as a Neighborhood Purposes Grant to GAP (Gang Alternative Program) for graffiti removal within the HGNNC boundaries: It was moved by Frankie Mays, seconded by Marvin Bell, and passed 9-0-0 to approve the expenditure.

6) Position letters

a) Approval of a Community Impact Statement in support of Council File 23-0002-S110 (Institutional Investors/Residential Housing—AB 2230 Bennett): This measure was discussed in a recent NCPlanCheck meeting as something that the City Attorney supports as one of the measures to help reduce the cost of housing in the City. Many corporations and investors have purchased single-family homes and apartment buildings in the City since the Great Recession and artificially raised the cost for renters. It was moved by Marvin Bell, seconded by Eva Cooper Pace, and passed 13-0-0 to support the Council File.

b) Approval of a Community Impact Statement in support of Council File 23-0002-S106 (SB 1128 Children Sexual Exploitation Prevention-Figueroa Corridor): This is another Council File which the City Attorney supports as a method to help reduce the sexual exploitation of young people along the Figueroa Corridor, a section of which lies within HGNNC boundaries. It was moved by Marvin Bell, seconded by Eva Cooper Pace, and passed 13-0-0.

c) Approval of support for Council File 22-0231 (Temporary Limit for all trucking-related uses in the Wilmington/Harbor City Community Plan area): This Council File, introduced by Councilmember Tim McOsker, would extend the interim controls which were placed on areas of Wilmington and Harbor City. Permanent measures will be included in the updated Wilmington/Harbor City Community Plan. It was moved by Rosalie Preston, seconded by Laivern Frerichs, and passed 13-0-0 to support this Council File.

7) Board business/announcements

a) Reports from Committee Chairs: There were none.

b) Brief announcements from Board members: Neighborhood Council Budget Day will be held at City Hall on June 15.

Report on the May 4 District 7 Clean Up Day: The focus was on San Pedro Street under the 105 freeway, with the HGNNC providing support for sandwiches and bottled water, plus coffee and Danish for the morning. Bi-lingual flyers were dropped off at the 118th Street School for every student to take home. Photos from the event appeared in Councilmember Tim McOsker's weekly newsletter. The Council office arranged for two dumpsters and the clean up tools and plastic bags.

District 8 light installation on Wadsworth cul de sac: After a District 8 stakeholder who had attended the April 23 General Membership meeting noted that lighting was very poor on the cul de sac, the HGNNC contacted the LADWP liaison and Nicholas Chavez about putting a light on an LADWP pole and that was accomplished within days.

c) Changing the date of June Board meeting to June 4 or 18 or other date due to vacations: After discussion, the date of Tuesday June 4 was selected as the next Board meeting, with the originally scheduled June 11 meeting being cancelled.

The meeting was adjourned at 8:30 p.m.

Minutes taken by Rosalie Preston, Secretary

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: _____
Fiscal Year: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed

SIGNATURE OF THE TREASURER

DATE

PRINT NAME OF THE TREASURER

EMAIL

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

SIGNATURE OF THE 2nd SIGNER

DATE

PRINT NAME OF THE 2ND SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

ANNUAL BUDGET TEMPLATE

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$1,500.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$300.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$1,500.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,200.00</i>
Total Office/Operational Expenditures \$15,500.00	

_____ Neighborhood Council Annual Budget for Fiscal Year: _____	
Annual Budget Funds	
Rollover Funds*	
Total Annual Budget Funds	

Office/Operational Expenditures Category	
Total Office/Operational Expenditures	

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR THE FISCAL YEAR	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
Clerk.NCFunding@lacity.org
 (213)978-1058

Miguel Vazquez – Chairperson
Joan Jacobs - Vice Chairperson
Rosalie Preston - Secretary
Majenni Nixon - Treasurer
Laivern Frerichs – District 1 Representative
Nita Stonehocker - District 2 Representative
Dave Trejo - District 3 Representative
Arvie Powell - District 4 Representative
Eva Cooper Pace - District 5 Representative



Marvin Bell - District 6 Representative
Barbara Tyson-Frazier - District 7 Rep
Oscar Ruiz - District 8 Representative
Frankie Mays –Community Org. Rep
Jackie Jackson -Youth Advocate
Elijah Thomas - Youth Representative
Will Yates – Outreach/Communications Rep
Craig Kusunoki - At-Large Representative

HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL

P.O. Box 3723, Gardena, CA 90247 (310) 768-3853 telephone
www.harborgatewaynorth.org HGNNC@sbcglobal.net

June 6, 2024

Pamela Thornton, Planning Director – Council District 15
City Hall
200 N. Spring Street - Room 475
Los Angeles, CA 90012

Re: Rexford Industries façade improvements to office space at 14400 S. Figueroa Street in the City of Los Angeles and truck storage/ warehouse at 400-422 W. Rosecrans Avenue in Unincorporated Los Angeles County West Rancho Dominguez-Victoria Standards District and Green Zones District)

Dear Ms. Thornton:

On June 4, 2024, our Board voted x-x-x to send this comment letter on the Rexford Industries façade improvements to the office space at 14400 S. Figueroa Street and the renovation for a truck storage/warehouse at 400-422 W. Rosecrans Avenue (Unincorporated Los Angeles County-West Rancho Dominguez-Victoria Community Standards District and Green Zones District)

We appreciate and support Rexford Industrial's efforts to upgrade the exterior of the office space, 14400 S. Figueroa Street, which is within the boundaries of the City of Los Angeles and the Harbor Gateway Community Plan. It faces onto the industrial corridor along Figueroa Street, which covers both sides of Figueroa Street from 149th Street to El Segundo Blvd. and the west side of Figueroa Street from 149th Street south to the 91 freeway. The four new trees, additional landscaping, and improved facade will definitely upgrade the property on the Figueroa Street side and elevate the appearance of this section of the industrial corridor.

The property containing the future warehouse space with 31 truck docks is located in the Rancho Dominguez-Victoria Standards District of the unincorporated Los Angeles County area just to the east of the City of Los Angeles boundary line. Since the creation of the truck storage/warehouse part of the project is under the authority of the Los Angeles County Regional Planning Commission, we can only comment on certain aspects of the project for the record.

Our concerns for the truck storage/warehouse part of the project in the unincorporated Los Angeles County area include:

1) Potential noise impact on residential uses, particularly at night, from trucking related activities on the southeast side of the property, which is less than 300 feet from homes at Figueroa Street and 146th Street and less than 400 feet from homes on Denver at 144th Street. A bare minimum sound review was

conducted while a full review should have been performed, especially in light of the 24/7 operation of the future facility.

2) Although the project reduces the size of the previous buildings on site and previous potential number of daily truck trips, there will still remain an air pollution impact to residential uses (homes) on the south side of Rosecrans Avenue between the 110 Harbor freeway and Figueroa Street from the 96 daily truck trips going to the warehouse and exiting from the warehouse to enter the 110 Harbor Freeway.

3) Potential traffic impacts of trucks leaving the warehouse and turning west over the eastbound lanes of Rosecrans Blvd. A professional traffic study was not carried out.

4) Lack of air conditioning in the renovated warehouse building. Representatives for Rexford Industries indicated during their presentation to the HGNNC Planning and Land Use Committee on April 25, 2024, that air conditioning was not needed as the site is located in the coastal zone that does not see high temperatures as compared to warehouses located in the Inland Empire, for example, and that ceiling fans would be adequate for overly hot days. However, with the impact of global warming, our neighborhood is seeing many more high 90's and 100 degree temperatures. Ceiling fans alone are unlikely to be able to cool the interior of the warehouse to below 87 degrees, per the recently adopted Cal/OSHA standards for indoor air temperatures. It would seem prudent to plan for the future by installing a heat pump heating/cooling system with solar panels so that the building is ready to provide proper cooling for days of higher temperatures in the future.

We also would like to point out that there needs to be a more formal means of communication and coordination between the Los Angeles County Department of Regional Planning and the City of Los Angeles for areas where the two jurisdictions share boundaries, particularly where development in the County of Los Angeles impacts residents on the west side of Figueroa Street. For example, we would have liked to receive notification of this project last year, when the application was first filed.

Additionally, one of our goals is to see higher quality usages for the industrial facilities that line our Figueroa Corridor, as opposed to warehousing that involves large truck traffic and is considered a "heavier industrial use." Per the CalEnviroScreen 4.0, all of the Harbor Gateway North areas along Figueroa Street, up to 120th street, in the Harbor Gateway Community Plan area, meet the criteria of being "disadvantaged communities." With that in mind, the Harbor Gateway Community Plan update recommends encouraging "green, sustainable industries that bolster the economic base and provide high-skill and high-wage job opportunities for local residents." The updated Community Plan also calls for "the transition of industrial land uses from heavier industrial uses to lighter industrial uses, in close proximity to residential neighborhoods to minimize the negative environmental and visual impacts to the community."

Sincerely,

Miguel Vazquez, Chairperson
Harbor Gateway North Neighborhood Council

cc: Councilmember Tim McOsker – Council District 15
Nicholas Chavez, Field Deputy - Council District 15
Jocelyn Dominguez – Harbor/Watts Representative for Mayor Karen Bass
Elsa Rodriguez, Senior Planner – Los Angeles County Department of Regional Planning
Josh Gertler, President and CEO – Consensus (representing Rexford Industrial)

MOTION

ENERGY & ENVIRONMENT

For much of California’s history, fossil fuel companies have profited handsomely from drilling wells and tapping the state’s deep oil and gas reserves. After nearly 160 years of drilling and extraction, the state is riddled with over 100,000 unplugged wells. About 60,000 of those are considered active wells, although they now only produce just four barrels of oil a day on average. Another 40,000 or so of these unplugged wells haven’t produced oil or natural gas in years.

California is now set to receive more than \$35 million in federal funding to help address the crisis of abandoned oil wells, many of which are leaking dangerous chemicals and planet-warming methane in areas across the state, including in Los Angeles. As stated by the United States Secretary of the Interior Deb Haaland, the investment from the Biden-Harris administration is among the “largest ever in American history to address legacy pollution”.

The federal funds will be used to end the hazards of orphaned oil and gas wells across California, but more specifically throughout the diverse neighborhoods of Los Angeles. Multiple areas in the region of Los Angeles from Echo Park to Wilmington are prone to leaking planet-warming methane and toxic air contaminants due to idle wells. Capping hazardous orphaned wells and addressing legacy pollution across our country will have a profound impact on our environment, our water quality, and the health and well-being of our communities.

The state will use the funding to plug and remediate 206 high-risk orphaned oil and gas wells and decommission 47 attendant production facilities with about 70,000 feet of associated pipelines. How this impacts Los Angeles and how our City is able to leverage this federal funding could better protect the quality of life for all Angelenos.

I THEREFORE MOVE that the City Council instruct the Office of Petroleum and Natural Gas Administration and the Department of City Planning, in consultation with all necessary City departments and regional entities, to report within thirty days on plans to proactively seek out the federal funding and ways that the City is addressing requirements or steps that need to be taken to receive the federal funding, as well as any infrastructure or personnel that is necessary to deploy the federal funding. This should include any plans that are already underway by the involved entities related to the citywide plan to phase out the production of oil and gas in the City as well as to engage in idle well closures.

PRESENTED BY:

TIM McOSKER
Councilmember, 15th District

SECONDED BY:

MAY 21 2024

PK

ORIGINAL

RESOLUTION

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations or policies, proposed to or pending before a local, state or federal government body or agency, must have first been adopted in the form of a Resolution by the City Council with the concurrence of the Mayor; and

WHEREAS, existing law allows for the creation of LLCs and similar entities to provide legal protection for assets, such as protecting an owner’s family home from liquidation during a business bankruptcy; and

WHEREAS, while LLCs can shield personal assets, they can also obscure an owner’s identity; and

WHEREAS, there are dangerous ways that this obfuscation can impact residents of our City, including the provision of safe housing; and

WHEREAS, property owners can skirt accountability by switching LLCs once they are cited for a violation to confuse and draw out enforcement proceedings; and

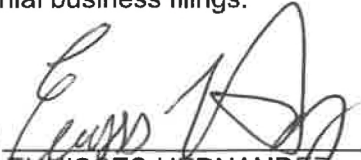
WHEREAS, the use of LLCs in housing ownership can also lead to a false impression that a property is owned by a “mom and pop” landlord, when in reality it is owned by an entity that operates multiple LLCs, each for a different property; and

WHEREAS, this misrepresentation could open the City up to potential attempted fraud if LLC operators purport to qualify for certain programs for “small landlords” when in reality they may own hundreds, if not thousands, of properties; and

WHEREAS, SB 1201 (Durazo) seeks to establish transparency in the ownership of LLCs and similar corporations by requiring each entity to disclose the name of each person with substantial control over the entity both upon creation and upon submitting their required biennial business filings; and

WHEREAS, the added transparency this bill would provide would help provide accountability for landlords, employers, and others using LLCs to conduct their business, giving our residents a better chance at fair, safe treatment;

NOW, THEREFORE, BE IT RESOLVED that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2024-2025 State Legislative Program SUPPORT for SB 1201 (Durazo), which would establish transparency in the ownership of LLCs and similar corporations by requiring each entity to disclose the name of each person with substantial control over the entity both upon creation and upon submitting their required biennial business filings.

PRESENTED BY: 
EUNISSES HERNANDEZ
Councilmember, 1st District

SECONDED BY: 

ORIGINAL

PK MAY 10 2024