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BOARD MEETING Tuesday February 13, 2024 at 7:00 pm

Held via Zoom meeting online or by telephone

Zoom web link for this meeting is https://us02web.zoom.us/j/83256444996

Dial 1-669-900-6833 to join the meeting and then enter **webinar ID 832 5644 4996** and **press #** (press *9 to request to speak, *6 to unmute yourself)

Board Members

Miguel Vazquez, Chairperson Joan Jacobs, Vice-Chairperson Rosalie Preston, Secretary Keith Pitts, Treasurer Laivern Frerichs, District 1 Nita Stonehocker, District 2 Dave Trejo, District 3 Arvie Powell, District 4 Eva Cooper Pace, District 5 Marvin Bell, District 6 Barbara Tyson-Frazier, District 7 Oscar Ruiz, District 8 Frankie Mays, Community Organization. Jackie Jackson – Youth Advocate Elijah Thomas, Youth Representative Will Yates, Outreach/Communications Craig Kusunoki, At-Large

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte nosotros al (310) 768-3853 o por correo electrónico hgnnc@sbcglobal.net para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must **dial 1-669-900-6833**, and **enter 832 5644 4996** and then **press #** to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

AGENDA

- 1) Welcome/call to order/Board roll call (quorum is 9 members)
- General public comment on non-agenda items that are within the Neighborhood Council's subject matter jurisdiction. Each speaker will be allowed 2 minutes per speaker. (press *9 to raise hand, *6 to unmute)
- 3) Reports
 - a) CD 15
 - b) LAPD
 - c) Mayor's Office
 - d) Los Angeles County Supervisor 2nd District
 - e) Phillips 66 Marine Terminal and Wharf Improvement Project Berths 148-151
 - f) Department of Neighborhood Empowerment

- 4) Administrative motions
 - a) Approval of the January 9, 2024, Board minutes Vote
 - b) Approval of the January 23, 2024 General Membership minutes Vote
 - c) Approval of the December 2023 Monthly Expenditure Report Vote
 - d) Approval of the January 2024 Monthly Expenditure Report Vote
 - e) Approval of granting \$2,000 as a Neighborhood Purposes Grant to Reading Partners literacy tutoring program at Figueroa Street Elementary School **Vote**
 - f) Approval of up to \$500 to support the Spring Egg Hunt at Rosecrans Recreation Center on Saturday March 23 Vote
- 5) Approval of revised HGNNC Bylaws, as recommended by the Bylaws Committee Vote
- 6) Approval of letter of appreciation to Armonia Investments for use of Room 185 at 555 W. Redondo Beach Blvd. for in-person meetings since **Vote**
- 7) Board business/announcements
 - a) Reports from Committee Chairs Harbor Gateway Community Plan at the City Planning Commission on February 8
 - b) Brief announcements from Board members

Adjournment

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 135th Street School, 801 W. 135th Street, Gardena, CA 90247
- www.harborgatewaynorth.org
- You can also receive our agendas via email by subscribing to L.A. City's <u>Early</u> <u>Notification System (ENS)</u>

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Comment

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, to provide public comment until that timed public comment period has elapsed.
- (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Harbor Gateway North Neighborhood Council office 205, 555 W. Redondo Beach Blvd., at our website: www.harborgatewaynorth.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact our Secretary at (310) 768-3853 or email at: hgnnc@sbcglobal.net

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.harborgatewaynorth.org

Harbor Gateway North Neighborhood Board Meeting

Tuesday, January 9, 2024 555 W. Redondo Beach Blvd., Room 185

Present: Joan Jacobs (Vice Chairperson), Rosalie Preston (Secretary), Keith Pitts (Treasurer), Laivern Frerichs (District 1), Nita Stonehocker (District 2), Dave Trejo (District 3), Arvie Powell (District 4), Marvin Bell (District 6), Barbara Tyson-Frazier (District 7), Oscar Ruiz (District 8), Frankie Mays (Community Organization), Jackie Jackson (Youth Advocate), Elijah Thomas (Youth Representative), and Craig Kusunoki (At-Large)

- 1) Welcome/call to order/Board roll call: In the absence of Chairperson Miguel Vazquez, Vice Chairperson Joan Jacobs called the meeting to order and welcomed those present at 7:10 p.m. The roll call determined that a quorum was present.
- 2) General public comment on non-agenda items that are within the Neighborhood Council's subject matter jurisdiction: Several District 1 stakeholders from the Merit Tract were present to express concern that a known individual had been released from jail and was again riding his bicycle throughout the neighborhood checking out homes. He previously had committed a number of burglaries and break ins. Senior Lead Officer Robert Martinez's contact information was given to them.

(Oscar Ruiz entered the meeting at 7:17 p.m.)

4) Administrative motions

- a) Approval of the December 12, 2023, Board minutes: It was moved by Marvin Bell, seconded by Barbara Tyson-Frazier, and passed 10-0-2 (Pitts, Kusunoki) to approve the minutes.
- **b) Approval of the December 2023 Monthly Expenditure Report**: This item was tabled until February 13 because the Monthly Expenditure Report could not be generated due to lack of review of one credit card expenditure
- c) Approval of granting \$3,500 as a Neighborhood Purposes Grant to Reading Partners program at Figueroa Street Elementary School: Shelley Agostini, Development Manager for Reading Partners, gave some background on the literacy tutoring program which they provide at a number of Title 1 LAUSD schools. They were founded as a non-profit in 1999 and have programs across the country. For LAUSD, they worked with 650 students at 15 different schools in 2023. They started working with Figueroa Street School this past year for students who are two grade-levels behind in their reading ability. The tutoring sessions are 45 minutes each, twice a week. Most of the students are tutored via a laptop by trained volunteers, many of whom are college students. Some are tutored in person if that option works better for them. Reading Partners has developed its own curriculum based on California state standards. The donations to fund the program come from a wide variety of sources.

(Arvie Powell entered the meeting at 7:26 p.m.)

83% of tutees met their goals after participating in the program. Americorps members serve as site coordinators. There is a paid Executive Director, Program Director, and Program Manager. There were some questions about the total cost of the program. It was moved by Marvin Bell, seconded by Nita Stonehocker, and passed 13-0-0 to table a vote on funding a Neighborhood Purposes Grant until the February 13 Board meeting.

(Elijah Thomas arrived at 7:35 p.m.)

d) Approval of spending up to \$200 for a large retractable HGNNC banner for outreach events: The four small banners which the HGNNC currently has do not open well and two are damaged. It was moved by Marvin Bell, seconded by Frankie Mays, and passed 11-0-0 to

approve the expenditure, with the Board being sent a mock up of the graphic design before the final printing.

5) Discussion and possible action to authorize the use of teleconferencing for Neighborhood Council meetings, including Board meetings and Committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary because, in our experience, meetings held via teleconferencing have allowed for better attendance by stakeholders and the ability to record such meetings for later review by stakeholders: It was moved by Keith Pitts, seconded by Arvie Powell, and passed 14-0-0 (a two-thirds majority of the full Board), to approve holding HGNNC meetings via teleconferencing (Zoom). The current plan is to hold all Board and Committee meetings via Zoom and continue the quarterly General Membership meetings in person and then re-evaluate later in the year.

(Marvin Bell left the meeting at 7:40 p.m.)

3) Reports

- a) CD 15: Field Deputy Nicholas Chavez said that the Council District had sponsored eight different Winter Wonderlands around CD 15, including the first one on November 30 along Gardena Blvd. On January 5, the Council Office observed One/Five Day by highlighting cultural assets in each of the five neighborhoods. For Harbor Gateway that was the Athens on the Hill Neighborhood. CD 15 helped to remove a large tree limb that blew down at 116th Street and Avalon due to high winds. He reminded everyone to use 311 and then to email him at nicholas.i.chavez@lacity.org if the request is not completed, giving him the service request number. He is working on getting the many street light in the northern part of District 4 working again. He said that he had been contacted by Align Care which is providing low cost veterinarian services and pet care and has a grant to provide services in zip cod 90061. He will send the contact to the HGNNC.
 - **b) LAPD:** No one was present.
- c) Mayor's Office: Harbor and Watts Area Representative Jocelyn Dominguez said that Mayor Bass has now been in office for one year. 21,000 people who had no shelter have been moved inside during that period, with 1,900 of those part of the Inside Safe program. There are 9,000 units of affordable housing in the pipeline. In August, 1,000 applications were received by LAPD, the most in a long time. There were 1,000 more requests for service via 311 than last year. Interviews for the new General Manager of the Department of Neighborhood Empowerment are coming up.
- d) Los Angeles County Supervisor 2nd District: Ray Cruz, the new Deputy for Constituent Engagement for the Harbor Gateway area, introduced himself and said that he had been on the job for three months. He previously was City Manager for Rolling Hills and then Santa Fe Springs. The closest office for the Harbor Gateway is the West Carson Community Office at 20101 Hamilton Avenue-Suite 170, near Alpine Village. The community can arrange to use the space. To learn more about the County's rent relief programs, go to lacountryrentrelief.com. This program serves the unincorporated areas of Los Angeles County and ends January 12. Supervisor Mitchell has two staff members assigned to work on homeless issues. There will be a jazz concert held at Southwest College in July. Contact Ray at rcruz@lacounty.gov
- e) **Department of Neighborhood Empowerment**: Octaviano Rios, Neighborhood Empowerment Advocate, was not present as he had a conflicting meeting.

 (Keith Pitts left the meeting at 8:02 p.m.)

6) Position letter - Improved methods of communication between the HGNNC and the Southeast Division of LAPD, including with Senior Lead Officers and other sections of the Police Department, with a goal of improved and more effective delivery of needed services within the HGNNC area: In response to complaints from stakeholders about lack of ability to contact Senior Lead Officers and be linked to needed LAPD services, it was moved by Barbara Tyson-Frazier, seconded by Oscar Ruiz, and passed 11-0-0 to approve the position letter and send to the Yvonne Ortiz and Rachel Rodriguez, the two Southeast LAPD Division Captains, LAPD Chief Michel Moore, the three Senior Lead Officers (Robert Martinez, Tyson Hamaoka, and Carmen Gutierrez), Mayor Karen Bass, Councilmember Tim McOsker, and others.

7) Appointments

- a) One or more Homelessness Liaisons to participate in upcoming Neighborhood Council Homelessness Liaison meetings as organized by the Department of Neighborhood Empowerment: It was moved by Rosalie Preston, seconded by Jackie Jackson, and passed 11-0-0 to appoint Salim Mhunzi, Oscar Ruiz, Victor Williams, and Hannah Woods as the HGNNC Liaisons.
- b) One Board member to serve as a panelist on a Regional Grievance Panel: It was moved by Rosalie Preston, seconded by Nita Stonehocker, and passed 11-0-0 to appoint Joan Jacobs as the HGNNC panelist to serve on any Regional Grievance Panel.

8) Board business/announcements

- a) Reports from Committee Chairs: In the absence of Planning and Land Use Committee Chair Keith Pitts, Vice Chair Rosalie Preston said that the Planning and Land Use Committee will meet on Thurs. January 25 at 6:30 p.m. via Zoom, with a presentation
- **b) Brief announcements from Board members:** The annual Homeless Count will take place on January 24 for the Harbor Gateway North area Districts 1 through 5, with the Enclave, 970 W. 190th Street, as the deployment site, and on January 25 for Districts 6 through 8 at the Watts Labor Community Action Committee, 10950 S. Central Avenue.

Youth Advocate Jackie Jackson announced that Youth Representative Elijah Thomas has been accepted at sixteen out of the seventeen colleges he applied to and has chosen to attend Howard University this fall. His ultimate goal is to become a physician.

The meeting was adjourned at 8:22 p.m.

Minutes taken by Rosalie Preston, Secretary

HGNNC Bylaws Amendments – proposed 2024

Article I Name

The name of this Neighborhood Council organization shall be known as the HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL, hereinafter referred to as "HGNNC." or "Council"

Article V - GOVERNING BOARD

The Board of Directors (hereinafter "the Board") shall be the Governing Body of the Council within the meaning of that term as set forth in the Plan for a Citywide System of Neighborhood Councils (hereinafter "the Plan").

Section 1: Composition

The Council's Board of Directors shall consist of seventeen (17) Stakeholders elected, selected or appointed Stakeholders elected by the Board and/or Stakeholders. The composition of the Board shall be as follows:

- B. Four (4) Elected Officers consisting of Chairperson, Vice Chairperson, Treasurer, and Secretary. Open to Stakeholders eighteen (18) years of age or older who live, work, or own real property within the Neighborhood Council boundaries.
- C. A member representative who is eighteen (18) years of age or older who lives, works, or owns real property within the Neighborhood Council boundaries from each of the following Stakeholder groups for a total of three (3) Board Members:
- 3. One (1) Outreach/Communications Representative who is eighteen (18) years of age or older who lives, works, or owns real property within the Neighborhood Council boundaries and who will perform outreach activities.

When a Board Member ceases to maintain their Stakeholder status pursuant to these Bylaws, their position shall be deemed vacant.

At the request of the Board, if the Stakeholder status of a Board Member is in question, then the Department will verify status using the Department's procedure.

Section 2 Quorum The quorum shall be nine (9) members of the Board. Board and Committees shall have a fixed quorum number. Floating quorum is not allowed. Nine (9) Board members shall constitute a quorum. No floating quorums are allowed. Proxies may not be used for purposes of satisfying this quorum requirement.

Section 3 Official Actions

A. Unless specified otherwise in these Bylaws, official action is taken (at a meeting at which a quorum is met) by a simple majority vote by the Board Members present.

Abstentions are treated as a non-vote. A simple majority vote by the Board members present and voting, not including abstentions, at a meeting at which there is a quorum,

shall be required to take official action. Abstentions shall be reflected in the official record.

Section 7 Absences -

A. The HGNNC Chairperson shall notify the Board Member of the absences and place on the agenda for discussion the removal of the Board Member at a regular or special Board meeting whereupon the Board shall determine the validity of the absences before taking action to remove the Board Member. The Board removal process shall only be implemented in consultation with the Office of the City Attorney.

A. Any Board member who misses four regularly scheduled consecutive Neighborhood Council Board/General Membership meetings during any twelve (12) month fiscal year period will be automatically removed from the Board. Each Neighborhood Council Board Member absence shall be recorded in the Council meeting minutes or other manner of Neighborhood Council record keeping, and that upon missing the required number of Board meetings, excluding excused absences, the Council Presiding Officer shall notify the Board member of the absences and place on the agenda the removal of the Board member at a regular or Special Board meeting whereupon the Board shall determine the validity of the absences before taking action to remove the Board member. Acceptable "excused" absences shall be defined and listed in the Standing Rules. The Board removal process shall only be implemented in consultation with the Office of the City Attorney.

B. Board members are expected to attend all Board of Directors meetings and HGNNC General Membership meetings. Each Board Member absence shall be recorded in the Council's meeting minutes or other manner of Council record keeping. Excessive absences may be grounds for removal. Absence from four (4) consecutive meetings or four (4) meetings during a twelve (12) month period shall be deemed a failure to consistently attend, excluding excused absences, and result in removal from the Board. When a Board Member will be absent from a Board meeting, the Board Member shall notify the Chair and/or Secretary. In the absence of the Chair, the Vice Chair shall be notified. Any meeting of the Neighborhood Council Governing Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

Section 9 Removal

Any Board member may be removed by the Neighborhood Council ("Neighborhood Council") for cause, following a good faith determination by the Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations. A Board member shall not be subject to removal under this Policy, unless the member has been censured at least once pursuant to the Board of Neighborhood Commissioners' ("Commission") Censure Policy. Grounds for removal include, but are not limited to, persistent disruptive conduct

at meetings, violations or abuses of the Board's bylaws or standing rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal processes by acting in bad faith.

Section 10 Resignation - Any Board member may resign by submitting a written resignation to the Chair or the Secretary, and the position shall then be deemed vacant

Board Member resignation shall be submitted in writing to an executive officer and shall include the Secretary. The position shall then be deemed vacant. Any member of the Board who ceases to be a Stakeholder is required to submit their resignation in writing to the Chairperson or Vice Chairperson and the Secretary. If the Stakeholder status of a Board Member is challenged, then the Department will contact the Board member and verify the Stakeholder status using its procedure.

Section 11 Community Outreach The Council shall direct that a system of outreach be instituted to inform Stakeholders as to the existence and activities of the Council, including its Board elections, to find future leaders of the Council, and to encourage all Stakeholders to seek leadership positions within the Council.

The Council shall have a standing Outreach Committee, which will report its activities and recommendations to the Board monthly at the Council meeting

The Council shall maintain a web site presence to disseminate information to Council Stakeholders and others interested in the Council

In addition, the Board shall create, or shall cause to be created, a marketing plan to solicit participation from Stakeholders. The plan may include, for example, the creation of flyers, postcards, pamphlets and other related materials. It may also include email blasts to various organizations including a regularly scheduled e-blast to local government officials and to the other local organizations.

Outreach also shall be undertaken at public events and shall be coordinated with other Neighborhood Councils when appropriate.

Article VI - Officers

Section 2 Duties and powers

D. The Treasurer shall maintain the records of the Council's finances and books of accounts and perform other duties in accordance with the Council's Financial Management Plan and the Department's policies and procedures. The Treasurer shall prepare and submit a monthly report to the Board of Directors and whenever requested, an account of any or all of his/her transactions as Treasurer to the Board of Directors

D. The Treasurer shall perform duties in accordance with City policies and

procedures. The Treasurer shall submit a monthly report to the Board and oversee the Neighborhood Council inventory list per the recommendations of the Department of Neighborhood Empowerment.

Section 3: Selection of Officers – Officer positions are elected during the City authorized Neighborhood Council elections. elections of the Neighborhood Council.

Article VII - COMMITTEES AND THEIR DUTIES

Section 1: Standing Committees – The Standing Committees of the Council are the Bylaws Committee, the Executive Committee, the Finance Committee, the Homeless Issues Committee, the Environmental Justice Committee, the Outreach/Communications Committee, the Planning and Land Use Committee, the Public Safety/Emergency Preparedness Committee and the Youth Issues Committee.

Section 2 Ad Hoc Committees The Board may create Ad Hoc Committees as needed to deal with temporary issues.

The Board may create an Ad Hoc Committee as needed to deal with temporary issues and report its findings, conclusions or recommendations to the Board. An Ad Hoc Committee must have a defined purpose and limited timeframe, which may be extended if necessary, to carry out a specific task, be composed of Board Members consisting of less than a majority of the Quorum, and may include interested Stakeholders. The Ad Hoc Committee shall cease to exist upon the completion of its specific task. If the Ad Hoc Committee is not created as set forth above and includes Stakeholders, the Ad Hoc Committee must operate under the notice and posting requirements of the Brown Act.

Section 3: Committee Creation and Authorization

B. Committee Appointment – With the exception of the Executive Committee, committee members shall be appointed by the Board. Standing Committees shall be comprised of at least two (2) and no more than four (4) Board members and may include any interested Stakeholders (defined as per Article IV Stakeholders). Ad Hoc Committees shall be comprised of four (4) or less Board members and may include any interested Stakeholders (defined as per Article IV Stakeholders). No Committee shall have more than a maximum of nine (9) members.

All prospective Committee members, including Board members, must submit their intention to be appointed in written form before a Board vote on membership and must be present to be appointed.

D. **Committee Meetings** – With the exception of Ad Hoc Committees created in compliance with Article VII, Section 2, Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. Minutes shall be taken at every Committee meeting.

Article VIII - MEETINGS

Section 1: Meeting Time and Place - All meetings shall be held within the Council boundaries at a location, date, and time set by the Board or their Committees. which complies All meeting locations shall be in compliance with the Americans with Disabilities Act. and on a date and time set by the Board. Exceptions for special meetings shall require the approval of the City Attorney. A calendar of regular meetings shall be established by the Board at its first regular meeting of each calendar year.

Section 4: Reconsideration - The Board may reconsider or amend its actions through a Motion for Reconsideration process defined in its Standing Rules and either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred.

This reconsideration process shall be conducted at all times in accordance with the Brown Act.

Article IX - FINANCES

D. Each month, the Treasurer shall provide to the Board detailed reports of the Council's accounts.

E. Each month, the Treasurer shall generate the Monthly Expenditure Report for Board approval.

Article X - ELECTIONS

Section 3: Minimum Voting Age - Except with respect to a Youth Board Seat, a stakeholder must be at least 16 years of age on the day of the election or selection to be eligible to vote. [See Admin. Code §§ 22.814(a) and 22.814(c)].

Regarding the eligibility to vote for the Youth Board seat, Stakeholders must be at least 14 years of age on the day of the election or selection.

Article XI – GRIEVANCE PROCESS

The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.

A. Any grievance by a Stakeholder or Board members must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Council meeting. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.

B. At that meeting, the Board shall refer the matter as per established guidelines of the Department.

Grievances Submitted by a Stakeholder

A. Any Grievance by a Stakeholder must be submitted to the Department's Grievance Portal so that the Department may determine whether such Grievance conforms with the Los Angeles Administrative Code (L.A.A.C.) 22.818 Subsections (c)(1) [Grievance Defined] and (c)(2) [Exclusions].

- B. Once the Department certifies the Grievance, the Board will be notified. Such certification of the Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.
- C. After receiving a certified Grievance from the Department, the Board must, at its next regular or special meeting, but not more than 60 calendar days from the communication from the Department, take one of the following actions:
 - a. Consider the Grievance in accordance with a Grievance process specified in the Board's Bylaws and issue a decision to sustain and cure or reject the Grievance in whole or in part; OR
 - b. Waive consideration of the Grievance and request the Department to forward the Grievance directly to a Regional Grievance Panel for consideration.
- D. Any inaction by the Board passing the 60 calendar days will waive consideration of the Grievance and the Department shall forward the Grievance to the Regional Grievance Panel in accordance with L.A.A.C. 22.818 Subsection (d)(5).
- E. Only the Grievant may appeal a Board's decision pursuant to L.A.A.C. 22.818 Subsection (d)(2)(A). Such appeals must be filed with the Department on the portal within seven (7) calendar days from the date of the Board's action on the certified Grievance. A Grievant may not appeal a decision by the Board to waive consideration of any or all Grievances.

Grievances Submitted by a Board Member

A. Any Grievance by a Board Member filed against their own Board will bypass consideration by the impacted Board, as set forth in L.A.A.C. 22.818 Subsection (d)(2).

Regional Grievance Panel

A. The Department will forward a Grievance filed by a Board Member against their own Board directly to a Regional Grievance Panel for disposition, as specified in L.A.A.C. 22.818 Subsection (d)(6). Regional Grievance Panel A. When a certified Grievance is

sent to a Regional Grievance Panel, the Board must appoint a Neighborhood Council Representative who shall present an opening argument (not to exceed 10 minutes) and a rebuttal (not to exceed 5 minutes) on behalf of the Neighborhood Council Board to the Panel.

Article XII – PARLIAMENTARY AUTHORITY

The most current edition of Rosenberg's Rules of Order: Simple Parliamentary
Procedures for the 21st Century Robert's Rules of Order shall serve as authority at all
meetings of the Council, the Board and all Committees meetings. when not superseded
by these bylaws or applicable law. If Rosenberg's Rules of Order are silent on an issue,
the Council shall refer to Robert's Rules of Order. Additional rules and/or policies and
procedures regarding the conduct of the Board and/or Council meetings may be
developed and adopted by the Board. The HGNNC Board Chairperson may appoint a
Parliamentarian.

Article XIII – AMENDMENTS

D. An amendment to these bylaws requires a two-thirds (2/3) a simple majority vote of the Board members present but by no fewer than eleven (11) Board members at a duly noticed general or special meeting. All changes shall then be forwarded to the Department for review and approval.

F. No amendment shall operate to alter the eligibility of any Board Member to serve on the Council for the remainder of that Board Member's term in which the amendment is approved.

Article XIV - COMPLIANCE

The Council, its representatives, and all Community Stakeholders shall comply with these Bylaws and with any additional Standing Rules or Procedures as may be adopted by the Board of Directors as well as all local, county, state and federal laws, including, without limitation, the Plan, the policies approved by the Board of Neighborhood Commissioners, the Department's rules and regulations, the City Code of Conduct, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act (California Government Code Section 54950.5 et seq.), the Public Records Act, the Americans with Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

Section 1 Code of Civility - The Council, its representatives, and all Stakeholders shall conduct all Council business in a civil, professional and respectful manner Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy. pursuant to Commission and City regulations.

Section 2: Training - All Neighborhood Council Board Members, whether elected, selected or appointed, are required to complete all mandatory shall take training in the fundamentals of Neighborhood Council, including, but not limited to, ethics, funding, workplace violence and sexual harassment trainings provided by the City within six (6) months of being seated, or they will lose their Council voting rights. All board members must take ethics and funding training prior to making motions and voting on funding related matters. trainings in order to vote on issues that come before the Council. Trainings available to Board Members are created to ensure success during their period of service. All Board Members shall complete mandatory trainings as prescribed by the City Council, the Commission, the Office of the City Clerk, Funding Division, and the Department.

Board members not completing mandatory trainings provided by the City within **60** days of being seated or after expiration of the training, shall lose their Council voting rights on all items before the Board.

Section 3: Self Assessment - Every year, the Council shall conduct a self assessment pursuant to Article VI, Section 1 of the Plan. The Council may conduct a regular self-assessment to determine whether it has achieved its goals and objectives.

Harbor Gateway North Neighborhood General Membership Meeting

Tuesday, January 23, 2024 118th Street School, 144 E. 118th Street

Present: Joan Jacobs (Vice Chairperson), Rosalie Preston (Secretary), Keith Pitts (Treasurer), Nita Stonehocker (District 2), Dave Trejo (District 3), Marvin Bell (District 6), Barbara Tyson-Frazier (District 7), Frankie Mays (Community Organization), Jackie Jackson (Youth Advocate), and Craig Kusunoki (At-Large)

- 1) Welcome/call to order/Board roll call: In the absence of Chairperson Miguel Vazquez and Vice Chair Joan Jacobs, Treasurer Keith Pitts called the meeting to order and welcomed those present at 7:08 p.m. The roll call determined that a quorum was present.
- 2) General public comment on non-agenda items that are within the Neighborhood Council's subject matter jurisdiction: A District 6 stakeholder recommended that there be better signage and other measures to call attention to school zones, including blinking lights near crosswalks. There are many potholes along Figueroa Street and Grand Avenue north of Imperial Highway. When people move out of apartment buildings or are evicted, management dumps the items on the curb rather than calling 311. Caltrans fencing along Grand Avenue north of Imperial Highway is compromised again. It is often called in, repaired, and then cut open again. There should be "no trespassing" signs posted.

District 7 stakeholder Jessye Stafford said that along Spring Street at 118th Street and 118th Pace, the white limit lines where cars should stop need to be repainted and the street light is out at 118th Street and Spring Street. The posted street cleaning signs are now faded and need to be replaced. The east-west alley between 117th Street and 118th Street has homeless living there and illegal dumping.

District 7 stakeholder Dr. Princess Sykes, said that there need to be cameras installed at 117th Street and Athens Way to help address the major illegal dumping issues there.

A District 7 stakeholder said that the intersection of 118th Place and Spring Street is a site for frequent donuts by vehicles and the site needs bollards installed to discourage that from happening. On Spring Street between 119th Street to 118th Street each intersection needs 4-way stop signs.

3) Reports

a) CD 15: Field Deputy Nicholas Chavez gave his contact information: nicholas.i.chavez@lacity.org He encourages the use of 311 to request City services, but contact him for follow up when the issue is not resolved. He noted that the annual homeless count is taking place this week and provides an assessment of how many homeless people there are, which will then indicate how much funding for housing is needed.

(Joan Jacobs entered the meeting at 7:20 p.m.)

For removal of homeless encampments, advance notice needs to be given to the homeless so that they can consider temporary shelter or properly store their belongings. A number of agencies coordinate the removals. For street lights that are out, faded crosswalks, faded street sweeping signs, etc. use 311 to report using the telephone, online website, or through your smartphone app. For Caltrans issues, report online using https://csr.dot.ca.gov/ If no resolution, contact Nicholas for follow up with the Customer Service Request number. Unfortunately, the online portal does not allow for upload of photos of the issue. LAPD is holding a South Bureau meeting tonight which is requesting input on the qualities of the new Chief of Police to replace outgoing Chief

Michel Moore. The Senior Lead Officer for the District 7 and 8 areas is Tyson Hamaoka: 36892@lapd.online (213) 793-0723 cell. Nicholas will be driving the area with Officer Hamaoka on January 24. District 7 stakeholder Janet Mitchell asked that they especially note the homeless camps situation along the 200 East block of 116th Place, west of San Pedro Street. District 8 stakeholder Angela Springs said that she will send photos of a female who is breaking into homes along the 300-400 East block of 118th Street. Another person asked how often and how quickly are encampments removed as to her it seems that then they just set up in other locations without any real solution. Nicholas said that Council District 15 has an Unhoused Services Coordinator, Kmond Day. Another stakeholder suggested that the City needs a better approach to issues that result in repeated calls for service, to solve the underlying issue. A District 6 stakeholder who recently moved to 117th Street near Hoover said that she is appalled by the amount of illegal dumping along the railroad track area north of her home and also trash issues and homeless near her home. District 7 stakeholder Janet Mitchell said that LAHSA and HOPICS hold a weekly Wednesday meeting at 9:30 a.m. to discuss homeless encampment issues and outreach to them.

- **b) LAPD:** No one was present.
- 4) Speaker: Align Care-How to connect with low-cost pet veterinary care for those living in zip code 90061: Lori Weise, Executive Director of Downtown Dog Rescue, said that since 2022 they are a provider partner of Align Care, which is a non-profit that can cover 80% of veterinary bills to those living in zip code 90061, due to receiving grants funding for the services. Align Care is based in Tennessee and works to provide access to veterinary care for underserved families. Downtown Dog Rescue operates the Pet Support Space, which can provide food for cats and dogs; call 323-880-8259 to access. Gabby Vazquez of Downtown Dog Rescue outreaches to the homeless who have pets to link them up to veterinary services and pet food. They have a mobile unit which provides monthly free vaccine clinics for the pets.
- 5) Speaker: Council District 15 Clean Team and Sanitation-how to report illegal dumping under the 105 freeway at Main Street, San Pedro Street, and other locations, and how to use 311 to request nearly all LA City services: Nick Fuentes and Emilio Banuelos of the Department of Sanitation said that in October 2023, Council District 15 asked them to start meeting on a regular basis with Neighborhood Councils to explain their services and how to access them using 311. Before promoting, Nick was previously a trash truck operator, as was Emilio, so they understand how the Department is organized. They both now work on getting illegal dumping cleaned up, not homeless encampment issues. Sanitation operates two shifts to keep up with regular trash pick ups from residences (6 a.m. to 2:30 p.m.) and also illegal dumping, which is picked up on the afternoon to night shift, which starts at 3 p.m. There are three yards where the trash and yard waste is taken: Lopez Canyon in Lake View Terrace, Mayor Bass receives the statistics on Cazador on San Fernando Road in Glassell Park, and illegal dumping via the 311 report, so that is why it is important to report everything through 311. Always start by calling or reporting via 311 and then if the request is not filled, follow up with Field Deputy Nicholas Chavez (or Field Deputy Laura Garcia for Council District 8, if you live north of the 105 freeway in HGNNC District 6) for follow up with Sanitation. 311 cals are needed to create data for determining Sanitation's pick up priorities. Sanitation has a YouTube which explains how to use 311 and this can be posted to the HGNNC website as well as the data on illegal dumping in the HGNNC area. Enforcement of illegal dumpers is not done by Sanitation but rather by Watershed. If there is a missing manhole cover, report it via 311.

(Marvin Bell left the meeting at 8:10 p.m.)

6) Administrative motions

- a) Approval of \$664.79 to Minuteman Press for January 23, 2024, General Membership meeting flyers: It was moved by Keith Pitts, seconded by Frankie Mays, and passed 7-0-0 to approve the expenditure for the printing of 10,000 flyers advertising the General Membership meeting.
- b) Approval of \$1,575 to Walking Man for delivery of January 23, 2024, General Membership meeting flyers: It was moved by Keith Pitts, seconded by Jackie Jackson, and passed 7-0-0 to approve the expenditure.

(Keith Pitts left the meeting at 8:20 p.m.)

5) CD 15 Clean Team: George Palazio of Councilmember Tim McOsker's staff introduced himself and said that Yocelyn Barrera also works on the Clean Team. Their office provides additional resources to clean up illegal dumping. The areas of the Council District 15 with the most illegal dumping are Watts, Harbor Gateway, and Wilmington. He presented a PowerPoint of their work to date, with before and after photos. The Clean Team works with the Department of Sanitation, the Los Angeles Conservation Corps, and GAP. The Conservation Corps. takes care of weed abatement, weeds in the medians, and smaller trash pick ups, while GAP handles graffiti removal. When working around homeless encampments with trash, the Clean Team staff ask the homeless to put their trash on the side for easier pick up. From July 2023 to date, 1,845 tons of dumping and trash have been removed via the Clean Team's efforts. Report illegal dumping first to 311, so it gets on the record. If no resolution, then contact Council District 15 for the Clean Team.

The meeting was adjourned at 8:35 p.m.

Minutes taken by Rosalie Preston, Secretary

Miguel Vazquez – Chairperson Joan Jacobs - Vice Chairperson Rosalie Preston - Secretary Keith Pitts - Treasurer Laivern Frerichs – District 1 Representative Nita Stonehocker - District 2 Representative Dave Trejo - District 3 Representative Arvie Powell - District 4 Representative Eva Cooper Pace - District 5 Representative



Marvin Bell - District 6 Representative Barbara Tyson-Frazier - District 7 Rep Oscar Ruiz - District 8 Representative Frankie Mays —Community Org. Rep Jackie Jackson -Youth Advocate Elijah Thomas - Youth Representative Will Yates — Outreach/Communications Rep Craig Kusunoki - At-Large Representative

HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL

P.O. Box 3723, Gardena, CA 90247 www.harborgatewaynorth.org (310) 768-3853 telephone HGNNC@sbcglobal.net

February 15, 2024

Phillip Choi, Property Management Armonia Investments LLC 555 W. Redondo Beach Blvd., Room 227 Gardena, CA 90248

Re: appreciation for use of Room 185 during 2023

Dear Mr. Choi:

On February 13, 2024, our Board voted x-x-x to express our appreciation for your company allowing us to use Room 185, the conference room, at 555 W. Redondo Beach Blvd., Gardena, CA 90248, at no charge, for twelve of our in-person Board meetings from April 11, 2023, through January 10, 2024, plus our July 25, 2023, General Membership meeting, and our August 26, 2023, Board Retreat, and six of our Planning and Land Use Committee meetings. In addition, your staff helped set up the room and provided six-foot tables and chairs enough for our Board members and stakeholders, as well as providing bottled water for our attendees.

We really thank you for your support of the community by providing the meeting space to us, as the Harbor Gateway North area has few other meeting spaces, except in the elementary schools, which can sometimes be difficult to arrange to use and now are rather expensive.

We have now voted to go back to virtual meetings to allow for greater attendance by our stakeholders, but are reassured to know that if we need to hold an in-person meeting, such as for our July 23 General Membership meeting or a Town Hall on an important topic or a special-topic Planning and Land Use Committee meeting, you are offering the use of Room 150 for that purpose, now that Room 185 has been leased.

Sincerely,

Miguel Vazquez, Chairperson Harbor Gateway North Neighborhood Council

Cc Councilmember Tim McOsker – Council District 15 Nicholas Chavez, Field Deputy - Council District 15

Jocelyn Dominguez – Harbor/Watts Representative for Mayor Karen Bass

Monthly Expenditure Report



Reporting Month: January 2024 Budget Fiscal Year: 2023-2024

NC Name: Harbor Gateway North Neighborhood Council

	Monthly Cash Reconciliation										
Beginning Balance Total Spent Remaining Outstanding Commitments Net Available											
\$26135.30	\$3183.02	\$22952.28	\$1374.09	\$664.79	\$20913.40						

	Monthly Cash Flow Analysis										
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available						
Office		\$1608.02		\$1374.09							
Outreach	\$29000.00	\$1575.00	\$14551.08	\$0.00	\$13176.99						
Elections		\$0.00		\$0.00							
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$2500.00	\$0.00	\$2500.00						
Funding Requests Unde	er Review: \$664.79	Encumbrar	nces: \$0.00	Previous Expend	tures: \$11765.90						

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ATT BILL PAYMENT	01/04/2024	ATT U-verse December 18, 2023, for internet service and wi fi at HGNNC office	General Operations Expenditure	Office	\$69.55
2	STAPLES 00113902	01/15/2024	Replacement Lexar USB drive to replace damaged Sandisk drive	General Operations Expenditure	Office	\$13.13
3	ALLTECH OF LOMITA INC	01/16/2024	Office repairrepair of broken HGNNC USB drive with current files	General Operations Expenditure	Office	\$95.00
4	RALPHS #0132	01/23/2024	Refreshments (crackers, energy bars, bottled water) for January 23, 2024, General Membership meeting at the 118th Street School	General Operations Expenditure	Office	\$90.34
5	Armonia Investments, LLC	01/01/2024	Office monthly rent Due 12/1/23	General Operations Expenditure	Office	\$670.00
6	Armonia Investments, LLC	01/10/2024	January office rent due 1/1/24	General Operations Expenditure	Office	\$670.00
7	The Walking Man, Inc	01/22/2024	General Membership meeting flyer distribution	General Operations Expenditure	Outreach	\$1575.00
	Subtotal:					\$3183.02

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Interpreters Unlimted, Inc.	11/16/2023	Interpreter for Planning and Land Use meeting 10/26/23	General Operations Expenditure	Office	\$200.00
2	L.A.U.S.D.	01/19/2024	General membership meeting location rental	General Operations Expenditure	Office	\$228.00
3	Kristina Smith DBA The Mailroom	01/19/2024	Website update monthly payment	General Operations Expenditure	Office	\$200.00
4	Armonia Investments, LLC	02/02/2024	February Office rent payment due 2/1/24	General Operations Expenditure	Office	\$670.00
5	Insight Investments, LLC	02/06/2024	January copier bill 1/1 - 1/31	General Operations Expenditure	Office	\$76.09
	Subtotal: Outstanding	g				\$1374.09



CITY OF LA ITA/ HARBOR GTWY PO BOX 3723 GARDENA CA 90247-7423

Page: Issue Date: Account Number: 322189916

1 of 2 Dec 18, 2023

AutoPay: Set up automatic payments that you can update whenever you want. Go to att.com/autopay today.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due

Please pay by: Jan 08, 2024

Account summary		
Your last bill		\$69.55
Payment, Dec 07 - Thank you!		-\$69.55
Remaining balance		\$0.00
Service summary		
Internet	Page 2	\$69.55
Total services		\$69.55
Total due Please pay by Jan 08, 2024		\$69.55

Ways to pay and manage your account:









Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

CITY OF LA ITA/ HARBOR GTWY PO BOX 3723 GARDENA CA 90247-7423

Please pay \$69.55 by Jan 08, 2024

Account number: 322189916 Please include account number on your check Make check payable to:

CHECK FOR AUTOPAY (SEE REVERSE)

AT&T PO BOX 5014 CAROL STREAM, IL 60197-5014



Page: Issue Date:

Account Number:

2 of 2 Dec 18, 2023

322189916

Service activity

(Internet		
Monthly charges	Dec 19 - Jan 18	
AT&T Internet 300 (Monthly Recurring Charge)	\$6	65.00
Company fees & surcharges		
2. Cost Assessment Charge	·	\$4.55
Total for Internet	\$69	9.55

News you can use

"Hey Alexa, call Mom."

Learn how to make handsfree calls from your Alexa devices. Just ask "Alexa, what is AT&T Calling?" or visit att.com/NumberSync

Important information

Late payment fee

A late payment fee of up to \$9.99 will be assessed if payment is not received on or before the due date.

Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to save time and stamps, sign up for AutoPay at att.com/autopay using your checking account. It's easy, secure, and convenient!

AT&T U-verse $^{\text{SM}}$ TV, AT&T Internet and AT&T Phone provided by AT&T California.

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If I enroll in AutoPay, I authorize AT&T to pay my bill monthly by electronizably deducting money from my bank account. I can cancel authorizablon by notifying AT&T at www.att.com or by calling the customer care number listed on my bill, Your enrollment could take I-2 billing cycles for AutoPay to take effect. Continue to submit payment urill page one of your invoice reflects that AutoPay has been scheduled.

AT&T payment update

From: AT&T Account Management (update@emaildl.att-mail.com)

To: hgnnc@sbcglobal.net

Date: Wednesday, January 3, 2024 at 10:54 AM PST

my

AT&T payment confirmation

Hello,

We've received your payment.

Account number: ending in 9916

Amount: \$69.55

Payment date: 01/03/24

Payment method: Mastercard **Confirmation:** 7ZH7MYW9X033LK0

Sign in to view this payment arrangement.

Sign In

Thanks for choosing us, AT&T

Payment Terms & Conditions

Popular support topics

Manage wireless data use

Optimize your internet speed

Set up a mobile hotspot







Office of the City Clerk						()	
Administrative Services Division						San Market	
Neighborhood Council (NC) Funding Progr	ram					5696	
Board Action Certification (BAC) Form						-	TAND IV
NC Name: Harbor Gateway North				September 12, 2	2023		
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Miguel Vasquez	Chairperson				Х		
Joan Jacobs	Vice Chairperson					Х	
Rosalie Preston	Secretary	X					
Keith Pitts	Treasurer	X					
Laivern Frerichs	District 1 Rep	X					
Nita Stonehocker	District 2 Rep	X					
Dave Trejo	District 3 Rep	X				314	
Arvie Powell	District 4 Rep	X					
Eva Cooper Pace	District 5 Rep					X	
Marvin Bell	District 6 Rep				Х		
Barbara Tyson-Frazier	District 7 Rep				Х		
Oscar Ruiz	District 8 Rep	X					
Frankie Mays	Community Organization Rep	X					
Jackie Jackson	Youth Advocate					Х	
Elijah Thomas	Youth Representative				X		
Will Yates	Outreach/Communications Rep				X		
Craig Kusunoki	At-Large Rep	X					
Board Quorum: 9 We, the authorized signers of the above	Total:	9	0	0	5	3	

Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118

☐ Staples

701 West Redondo Beach Blvd. Gardena, CA 90247 310-324-1495

Store: 1390 Date: 1/15/24 Register: 1 Time: 11:29 AM Cashier: 1936119

Transaction: 64901

Cashler: 190011:

REWARDS NUMBER 6074420966

Qty I

Item Price LEXAR JUMPDRIVE S8

Amount

LEXAR JUMPDRIVE \$ 1 843367120154

11.99 11.99

Subtotal

11.99

CALIFORNIA 9.5%
Total

(13.13

MASTERCARD

USD\$T3.T3

Card No. : XXXXXXXXXXXXXXX2129 [C]

Chip Read

Auth No.: 093369 Mode.: Issuer

AID.: A0000000041010 TVR.: 0000008000

TAD.: 0110607001220000FAF3000000000000000

TSI.: E800 ARC.: 3030

Staples.

the working and learning store.
Discover every tool to take on tomorrow
including products, services
and inspiration that help you
unlock what is possible.

THANK YOU FOR SHOPPING AT STAPLES!



Customer Copy

Office Supplies: replacement USB drive for HGNNC current files

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Craig Kusunoki	At-Large Rep	X					
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Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118

Alltech of Lomita, Inc.

Order Number

11700

					Since	e 1983
2018 W. Lo	omita Blvd				Phone (310) 539	
Ste. 1	00717				Fax (310) 539	
Lomita, Ca	90717				alltechlomita@gmail	.com
	V	ork Order f	or Repairs &	Upgrades	i 	
Password / Pl	IN		ID 9	ı	Date <u>1/16/2024</u>	
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Street Addres	P.O.BOX 3723		Suite			
City	y <u>g</u> ardena	State <u>CA</u>	Zip <u>90274</u>	Phone	219-1790	
I Unde	erstand and agree tha	at Alltech is not	t responsible for	r Data Loss o	r Data Retention	
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Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118



1770 Carson Street (310) 787–8786 Your cashier was CHEC 501

	PFRM CRACKERS	14.99 F
	AHMT WATER	<+ 3,49 F
	CA REDEM VAL	0.60 F
SC	RALPHS SAVED YOU	0.30
	AHMT WATER	<+ 3.49 F
	CA REDEM VAL	0.60 F
SC	RALPHS SAVED YOU	0.30
	KIND BAR	17.49 F
	KIND BAR	17.49 F
	ST DRK CHOC BARS	5.49 F
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MC	SCANNED COUPON	0.75-F
RALPHS		******1117
	TAX	0.00
	BALANCE	90.34
Torrand	e CA 90501	

Crackers, energy bars, And bottled water for January 23, 2024, General Membership meeting

MASTERCARD 90.34 CHANGE 0.00 TOTAL NUMBER OF ITEMS SOLD = 13

MASTERCARD Purchase ***********2129 - C REF#: 050479 TOTAL: 90.34 AID: A0000000041010 TC: D275AF4C17FF88FB

MFG CPN SAVINGS \$ 0.75
RALPHS rewards SAVINGS \$0.60
TOTAL COUPONS \$ 1.35

01/23/24 01:34pm 132 501 108 999999501

Office of the City Clerk						()	
Administrative Services Division						San Market	
Neighborhood Council (NC) Funding Progr	ram					5696	
Board Action Certification (BAC) Form						-	TAND IV
NC Name: Harbor Gateway North				September 12, 2	2023		
Budget Fiscal Year: 2023-2024 Board Motion and/or Public Benefit	A	- 4 202	Agenda Item N		indudes	¢E 001 in =	allavar fun
Statement (CIP and NPG):	Approval of revis	ea 202	3-2024 Duc	iget, which	includes	5 5,901 ШТ	ollover luft
Method of Payment: (Select One)	☐ Check		Credit Card		☐ Board	Member Reimbi	ursement
Recused Board Member	s must leave the room prior		ote Count ession and may no	ot return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Miguel Vasquez	Chairperson				Х		
Joan Jacobs	Vice Chairperson					Х	
Rosalie Preston	Secretary	X					
Keith Pitts	Treasurer	X					
Laivern Frerichs	District 1 Rep	X					
Nita Stonehocker	District 2 Rep	X					
Dave Trejo	District 3 Rep	X				314	
Arvie Powell	District 4 Rep	X					
Eva Cooper Pace	District 5 Rep					X	
Marvin Bell	District 6 Rep				Х		
Barbara Tyson-Frazier	District 7 Rep				Х		
Oscar Ruiz	District 8 Rep	X					
Frankie Mays	Community Organization Rep	X					
Jackie Jackson	Youth Advocate					Х	
Elijah Thomas	Youth Representative				X		
Will Yates	Outreach/Communications Rep				X		
Craig Kusunoki	At-Large Rep	X					
Board Quorum: 9 We, the authorized signers of the above	Total:	9	0	0	5	3	

Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118



Armonia Investments LLC

555 W. Redondo Beach Bl., Ste 227 Gardena, CA 90248

Invoice

Date	Invoice #
12/1/2023	22416

Bill To	Physical Address
Harbor Gateway North Neighborhood Council 555 W. Redondo Beach Blvd. Suite 205 Gardena, CA 90248	

Terms Due Date 12/1/2023

Date	Item	Description	Amount
12/01/2023	Rent	Suite 205	670.00

Submit payment to:

Armonia Investments LLC 555 W. Redondo Beach Blvd., Ste 227 Gardena, CA 90248 Phone: (310) 538-0566 Fax: (310) 630-0109

Email: contact@armoniainvestments.com

Total

\$670.00

Office of the City Clerk						()	
Administrative Services Division						San Market	
Neighborhood Council (NC) Funding Progr	ram					5696	
Board Action Certification (BAC) Form						-	TAND IV
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Board Quorum: 9 We, the authorized signers of the above	Total:	9	0	0	5	3	

Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118



Armonia Investments LLC

555 W. Redondo Beach Bl., Ste 227 Gardena, CA 90248

Invoice

Date	Invoice #
1/1/2024	22433

Bill To		Physical Address	
Harbor Gateway North Neighborhood Council 555 W. Redondo Beach Blvd. Suite 205 Gardena, CA 90248	A-		

Terms Due Date 1/1/2024

Submit payment to:

Armonia Investments LLC 555 W. Redondo Beach Blvd., Ste 227 Gardena, CA 90248 Phone: (310) 538-0566 Fax: (310) 630-0109

Email: contact@armoniainvestments.com

Total

\$670,00

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Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118

The Walking Man, Inc.

801 E. 6th St. Los Angeles, CA 90021

BILL TO

HARBOR GATEWAY NORTH NEIGHBORHOOD COUNCIL P.O. BOX 3723 GARDENA, CA 90247

DATE	INVOICE #
1/19/2024	F3518

P.O. NO.	TERMS	DUE DATE	DISTRIBUTIO
		1/19/2024	1/19/2024

QUANTITY		DESCRIPTIO	N		AMOUNT
10,000	DISTRIBUTION OF FLYERS				1,575.00
				Tatal	Ф1.575.00
				Total	\$1,575.00

Office of the City Clerk						()	
Administrative Services Division						San Market	
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Authorized Signature

Print/Type Name: Keith L. Pitts Authorized Signature:

Print/Type Name: Joan I. Jacobs Date: September 13, 2023 Date: September 13, 2023 NCFP 101 BAC Rev020118

Spring Egg Hunt at Rosecrans Recreation Center 3-23-2024

Budget:

Turkey franks		\$49.90
Hot dog buns		54.90
Chips		99.95
Boxed juice drinks		89.90
Fruit snacks		37.47
Bulk candy	`	127.96

\$460.08 Total