

## Harbor Gateway North Neighborhood Board Meeting

Tuesday, November 9, 2021

Held via Zoom webinar

Present: David Matthews (Chairperson), Joan Jacobs (Vice Chairperson), Rosalie Preston (Secretary), Piers Fairclough (Treasurer), Keith Pitts (District 1), Arvie Powell (District 4), Jodette Spann (District 5), Lorenzo Johnson (District 6), William Yates (District 8), Jackie Jackson (Community Organization Representative), Angela Springs (Outreach/Communications Representative), and Craig Kusunoki (At Large Representative)

**1) Welcome/introductions/roll call of Board members:** Chair David Matthews called the meeting to order at 6:31 p.m. This was followed by the roll call of Board members which established that a quorum was not yet present.

**2) General public comment on non-agenda items that are within the Board's jurisdiction:** None.

### 3) Reports

**a) Council District 8:** There was no representative present.

**b) Council District 15:** Field Deputy Caitlin Muldoon said that CF 21-0899 has been introduced related to "ghost" guns (weapons that are assembled from parts or kits that include one unfinished piece and have no serial number) that would prohibit buying, selling or possessing the frame of an unfinished gun unless it has a serial number essentially treating the unfinished part like a completed firearm, a violation that would be a misdemeanor. Councilmember Buscaino has introduced CF 21-1115 that would prohibit the assembly, disassembly, sale, offer of sale, distribution of bicycles and bicycle parts on public property. CARE and CARE+ clean ups of homeless encampments resumed September 7 on a rotational basis throughout Council District 15. This week the clean up will be in Harbor Gateway North. There will be a Movie in the Park on November 12 at the Normandale Recreation Center and Winter Wonderland on December 10 from 4-8 p.m. on Gardena Blvd. There will be free food, a decorated tree, Santa Claus, and a snow slide. Sponsors get their logo on the flyer. CD 15 will give the North Harbor Gateway Chamber of Commerce the details for carrying out Winter Wonderland in December 2022 when Councilmember Buscaino will no longer be the Councilmember. Use 311 to report burned out street lights, bulky items for pick up by Sanitation, etc. Caitlin can follow up on Service Requests that are not completed or marked completed without service actually happening. For abandoned vehicles use 1-800-ABANDON. For pick up of human waste in the public right of way, use 1-800-974-9794. Her email is [caitlin.muldoon@lacity.org](mailto:caitlin.muldoon@lacity.org) and her telephone is 323-568-2083.

(William Yates and Arvie Powell entered the meeting at 6:39 p.m.)

**c) Mayor's Office:** There was no representative present.

**d) Los Angeles County Supervisor, 2<sup>nd</sup> District:** Field Representative Ara An said that Supervisor Holly Mitchell will be sponsoring a Veterans and Community Thanksgiving at El Camino College on November 17 from 10 a.m. to 1 p.m. with a free food box and gift card giveaway and eye examinations and dental care. Pre-registration is required. There will be a free food giveaway on November 10 from 9 a.m. to 12 noon at 16007 Crenshaw Blvd. In regards to the Dominguez Chanel odor, the Board of Supervisors has voted to declare it a local emergency situation. The reimbursement deadline for purchase of air filters/hotel rooms is November 11. See details at [lacounty.gov/emergency/dominguezchannel](http://lacounty.gov/emergency/dominguezchannel). Chair David Matthews thanked Supervisor Mitchell and her staff for all of their work in helping to get the homeless in the HGNNC into housing.

(Angela Springs entered the meeting at 6:45 p.m. and this created a quorum)

**e) Department of Neighborhood Empowerment:** Neighborhood Empowerment Advocate Freddy Cupen-Ames reviewed the training requirements for Board member, including the new anti-bias learning on Cornerstone, which must be completed before the end of November. Module 3 of CORE training for Board members will be presented via Zoom on November 30 and cover agenda writing and posting, how to handle meeting disruptions, and the new Bylaws template. It will be recorded for future review. Bylaws amendments are due by April 1. Neighborhood Council Funding training is offered on November 18 from 6 to 7:30 p.m. and will cover event funding guidelines. The Code of Conduct for Board members is being updated and will cover Committee members. Council File 21-0668-S7 has been submitted to the City Council and is the current proposed map of City Council Districts after the 2020 Census. District 7 stakeholder Barbara Tyson-Frazier asked if Committee members can take the same trainings. Freddy said that they can take CORE trainings and watch the recordings from the DONE website but because the Department has to pay for license fees for each person who uses Cornerstone training, Committee members cannot take the ethics, code of conduct, and funding trainings through Cornerstone. There is a special training on Planning 101 basics for Planning and Land Use Committee members.

**f) Harbor Alliance of Neighborhood Councils:** HGNNC HANC Representative Keith Pitts could not attend on November 3 via Zoom because he is on the Finance Committee. Rosalie Preston and Lu Watson were present for the meeting and reported that HANC will experiment with meeting quarterly, starting with February 2, 2022. Each Neighborhood Council is being asked to help fund the HANC website expenses.

**4) Appointment of a District 6 Representative:** Lorenzo Johnson was the only applicant present. He said that he was the runner up for the position during the June Board election. He is a long-time Los Angeles resident and bought his home in District 6 six years ago. He has been designated an “agent of change” by the Los Angeles School Board. He has worked in transitional housing for foster youth, has taught at the middle school level, been a musician for the Los Angeles Opera, and is the music director for his church. He is now the Program Manager for YOLA, the Youth Orchestra Los Angeles. He would like to see improvements to the District 6 area, including quality businesses. It was moved by Rosalie Preston, seconded by Joan Jacobs, and passed 11-0-0 to appoint Lorenzo Johnson as the new District 6 Representative.

**5) Committee appointments:**

**a) Homeless Issues Committee:** There were no applicants.

**b) Outreach/Communications Committee:** There were no applicants.

**c) Planning and Land Use Committee:** There were no applicants.

**d) Public Safety/Emergency Preparedness Committee:** Board member Arvie Powell was the only applicant. It was moved by Joan Jacobs, seconded by Jodette Spann, and passed 12-0-0 to appoint Arvie Powell to the Committee.

**6) Approval of a Community Impact Statement on Council File 20-0668-S7 (Redistricting Process-La City Council Districts) asking that HGNNC District 6 not be split between Council Districts 8 and 15:** The draft letter on the Council File was reviewed. It was moved by Joan Jacobs, seconded by Keith Pitts, and passed 12-0-0 to approve the position letter and file a Community Impact Statement on the Council File.

**7) Outreach events**

**a) Approval of having a booth at the December 10 Winter Wonderland on Gardena Blvd.:** Information on the HGNNC and a sign up sheet for the electronic newsletter can be provided at the booth. It was moved by Joan Jacobs, seconded by Angela Springs, and passed 12-0-0 to approve having a booth at this event.

**b) Approval of participating in Harvest Blessings November 20 at Temple of Believers Community Church, 11721 Avalon Blvd.:** Outreach/Communications Representative Angela Springs said that the event would be drive through at the church parking lot, with the church handing out food boxes from 10 a.m. to 1 p.m. HGNNC will help with volunteers. Set up will start at 8 a.m. There will be information given out on the HGNNC. It was moved by Angela Springs, seconded by Keith Pitts, and passed 12-0-0 to approve participation in this event.

**c) Approval of December 18 Holiday event in District 7 or 8:** Outreach/Communications Representative Angela Springs said that the details are still being worked out for this event, which might involve a short parade (Council District 15 is looking into obtaining permits). Either way there will be a location where people will drive through to pick up toys, Warm Heart bags, and food boxes that have been donated. The event will involve a co-sponsor. It was moved by Joan Jacobs, seconded by Keith Pitts, and passed 12-0-0 to approve participation in this event.

#### **8) Administrative motions**

**a) October 12 14, 2021, Board minutes:** It was moved by Joan Jacobs, seconded by Angela Springs, and passed 11-0-1(Johnson) to approve the minutes as submitted.

**b) October 26, 2021, General Membership minutes:** It was moved by Keith Pitts, seconded by Joan Jacobs, and passed 11-0-1 (Johnson) to approve the minutes as submitted.

**c) October 2021 Monthly Expenditure Report:** It was moved by Rosalie Preston, seconded by Jodette Spann, and passed 10-0-0 to approve the Monthly Expenditure Report.

**d) Approval of \$475.22 to Minuteman Press for printing of 10,000 flyers for the October 26 General Membership meeting:** It was moved by Joan Jacobs, seconded by Rosalie Preston, and passed 10-0-0 to approve the expenditure.

**e) Approval of \$995.00 to ACI/CIPS Marketing for delivery of 10,000 flyers for the October 26 General Membership meeting:** It was moved by Rosalie Preston, seconded by Joan Jacobs, and passed 10-0-0 to approve the expenditure.

**f) Approval of \$700 to One Call Now (Onsolve) for 5,000 call credits:** It was moved by Rosalie Preston, seconded by Joan Jacobs, and passed 10-0-0 to approve the expenditure.

**g) Approval of \$1,000 as a Neighborhood Purposes Grant to Gang Alternative Program to support the December 10 Winter Wonderland on Gardena Blvd. in District 1:** Council District 15 Field Deputy Caitlin Muldoon said that Council District 15 will be sponsoring the 2<sup>nd</sup> Winter Wonderland on Gardena Blvd. and is seeking supporters to help cover the costs of the event. Donations can be made to GAP (Gang Alternative Program). The event will feature a snow slide, decorated tree, Santa Claus, and possibly actually snowflakes falling onto the Boulevard. It was moved by Joan Jacobs, seconded by Keith Pitts, and passed 11-0-0 to approve the expenditure.

**h) Approval of \$60 to support the HANC website:** It was moved by Rosalie Preston, seconded by Joan Jacobs, and passed 10-1(Mathews)-0 to approve the expenditure.

**i) Approval of a revised 2021-2022 fiscal year budget:** It was moved by Jodette Spann, seconded by Keith Pitts, and approved 11-0-0 to approve the revised fiscal year budget which Treasurer Piers Fairclough had presented.

**9) Announcements:** District 1 Representative Keith Pitts announced that he will be having surgery on November 10.

Chairperson David Matthews announced that he had made the difficult decision of stepping down as Chair of the HGNNC, as of December 15. He said it was a difficult decision but larger opportunities have presented themselves. He will still be around and will help with the transition to a new Chairperson. He thanked Board members and stakeholders for their support and friendships over the past two and a half years.

**10) Adjournment:** The meeting was adjourned at 8:08 p.m.

Minutes taken by Rosalie Preston, Secretary