

Harbor Gateway North Neighborhood Council
Approved Budget for Fiscal Year 2021 - 2022
APPROVED - September 17, 2021

Revised Budget Spent or Committed Remaining

Total Annual Allocation \$41,550.00 \$32,144.44

Budget

Code Category

ROLL Rollover Funds from FY2020-2021 (\$10,000)

100 Office/Operations				
EDU	Training and Board Retreat	\$0.00		\$0.00
OTH	Congress of Neighborhoods - contribution	\$0.00		\$0.00
OTH	NC Budget Advocacy - contribution	\$0.00		\$0.00
OTH	Empower LA Awards dinner - contribution	\$0.00		\$0.00
FAC	135th St School and other LAUSD permits	\$150.00		\$150.00
FAC	Office Lease (includes possible 3% increase)	\$16,068.00	\$5,200.00	\$10,868.00
FAC	Office - cleaning (2 @ \$150 each)	\$0.00		\$0.00
FAC	AT&T- tel, dsl	\$900.00	\$388.19	\$511.81
FAC	Lease - copier (not yet acquired)	\$750.00		\$750.00
FAC	P.O. Box (already purchased)	\$162.00	\$162.00	\$0.00
MEE	Meeting Expenses	\$0.00		\$0.00
MEE	Committee meetings - refreshments	\$388.00		\$388.00
MEE	Meetings - incidentals (chair rentals, etc)	\$0.00		\$0.00
OFF	Board business cards	\$650.00	\$362.50	\$287.50
OFF	Constant Contact - e-newsletter / web postings	\$420.00		\$420.00
OFF	HANC website support (Mail Room)	\$0.00		\$0.00
OFF	InMotion - website domain name	\$16.00		\$16.00
OFF	InMotion - website hosting	\$110.00		\$110.00
OFF	Lease - copier usage (not yet acquired)	\$750.00		\$750.00
OFF	Office equipment and repairs, etc.	\$200.00		\$200.00
OFF	Office supplies	\$450.00	\$120.44	\$329.56
OFF	Website redesign	\$0.00		\$0.00
OFF	Website updates (Moore Business Results/other)	\$5,000.00	\$2,143.00	\$2,857.00
POS	Postage	\$54.00		\$54.00
TAC	Temporary Staff (secretary for meetings, Office Assistant)	\$0.00		\$0.00
TAC	Temporary staff (secretary 1 HANC meetings)	\$0.00		\$0.00
TAC	Consultant(s) - PLU Committee advice	\$0.00		\$0.00
TRL	Translation and Transcription	\$600.00	\$483.40	\$116.60
Sub Total		\$26,668.00	\$8,859.53	\$17,808.47
200 Outreach				
ADV	Flyer delivery - General Membership meetings	\$4,000.00	\$775.00	\$3,225.00
ADV	Flyer printing - General Membership meetings	\$2,100.00	\$221.03	\$1,878.97
ADV	HGNNC marketing / information materials	\$0.00		\$0.00
ADV	Refreshments - General Membership meetings	\$500.00		\$500.00
ADV	Robo calls - One Call Now	\$1,500.00		\$1,500.00
EVE	Event Expenses - Miscellaneous	\$100.00		\$100.00
EVE	HGNNC events	\$2,182.00		\$2,182.00
Sub Total		\$10,382.00	\$996.03	\$9,385.97

	<i>Election</i>		\$0.00
<i>ELE</i>	<i>Specific costs to be determined</i>	\$0.00	\$0.00
	<i>Sub Total</i>		\$0.00

Neighborhood Purposes Grants			
GRT	To be determined	\$4,500.00	\$4,500.00
	*NOTE: For all NC's, NPG's and CIP's make up	\$0.00	\$0.00
	around 35% of the budget. For HGNNC, it is 7%.	\$0.00	\$0.00
Sub Total		\$4,500.00	\$4,500.00

Community Improvement Projects			
CIP			\$0.00
Sub Total		\$0.00	\$0.00

Grand Total		\$42,000.00	\$9,855.56	\$32,144.44
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Not shown: \$1,000 committed for NPG project

Not shown: \$3,000 currently billed to FY22 for an FY21 expense (Cable DEIR)

Special Funding - Clean Streets		
Clean Streets Challenge LA 2016-2017		\$2,100.00
Clean Streets Challenge LA 2017-2018		\$2,500.00
Total 2021-2022 Special Funding		\$4,600.00

Budget Narrative:

Our budget will support our six top priorities (community beautification, public safety, youth engagement, civic engagement, homelessness, and workforce development).

Projected Monthly Operational Expenses

Vendor - Item/Service Description	Monthly	Estimated Annual
1 AT&T - telephone, fax, dsl for office	\$75.00	\$900.00
2 Copier- KM copy machine, scanner, fax	\$85.00	\$1,020.00
3 Moore Business Results - website	\$350.00	\$4,200.00
6 Armonia Investments - Office rent	\$1,300.00	\$15,600.00
Total Monthly Operational Expenses	\$1,810.00	\$21,720.00