

**Harbor Gateway North Neighborhood Council  
Planning and Land Use Committee August 31, 2021  
Held via Zoom Webinar**

**Present:** Craig Kusunoki, Jack Patel, Keith Pitts, Rosalie Preston, Lois Saito, Micah Silver, Angela Springs, and Miguel Vasquez

**1) Welcome/introductions/roll call:** John Ward, outgoing PLU Committee Chair, acted as facilitator of this first transition meeting with new Committee members. He called the meeting to order at 6:41 pm., followed by the roll call. Committee member Sunita Craigen was not present and she had notified HGNNC Chair David Matthews, via text, with her intention to resign from the Committee.

**2) Appointment of a Committee Chair** – Keith Pitts, Vote 6 yes; Rosalie Preston, Vote 2 yes

**3) Appointment of a Committee Vice Chair** – Rosalie Preston, Vote 8-0-0

**4) Appointment of a Committee Secretary** – Lois Saito, Vote 8-0-0

**5) General public comment on non-agenda items:** None

**6) Update on required training for committee member/upcoming Planning and Land Use Committee issues:** Rosalie Preston explained that she consulted with our Neighborhood Empowerment Advocate, Freddy Cupen-Ames, and Committee member training is delayed. Meanwhile, there were documents emailed to Committee members which can be used as a basic review. The Department of Neighborhood Empowerment will reach out when Planning 101 training is available via Cornerstone.

**7) Setting date for next meeting.** The motion to change the monthly Planning and Land Use Committee meeting date from the 1st Saturday to the 4th Thursday was passed 7–1(Preston)–0.

**8) Adjournment:** 7:40 PM

Minutes taken by Lois Saito, PLU Committee Secretary