

Harbor Gateway North Neighborhood Council Revised Budget for Fiscal Year 2020 - 2021				UPDATED: 5/28/2021		BUDGET & EXPENDITURES ANALYSIS							Comments	
PROPOSED - Revised Budget as of 5/31/2021														
Funds	Budget	Amount	Budget Adjustments	Revised Budget	Approved & Paid Expenses JULY	Approved & Paid Expenses AUG	Approved & Paid Expenses MAY	Expenses Paid to-date (11 months) July - May	Current MER Ending Fund Balance	Committed/ Approved	Remaining Budget Available	Comments		
Total Annual Allocation		\$ 49,978	147	50,125	(5,315)	(2,380)	(8,668)	(39,286)	10,839	(2,773)	\$8,066			
Budget														
Code	Category	Amount												
ROLL	NCFD Approved Rollover Funds from FY2019-2020 - \$10,000			0					0		0	Allocated to cover costs		
ADJ	NCFD Approved FY 2020-2021 Encumbrances - \$7,273			0				0	0		0	Allocated to cover costs		
ADJ	NCFD Budget Adjustment - \$852.50			0				0	0		0	Translation cost reimb		
100 Office/Operations														
		%	Total											
AUD	Audio and Visual Services		0	0				0	0		0			
EDU	Training and Board Retreat		0	0				0	0		0			
OTH	Congress of Neighborhoods		0	0				0	0		0			
OTH	Budget Advocates		0	0				0	0		0			
OTH	Miscellaneous expenses		0	0				0	0		0			
FAC	135th St School and other LAUSD permits		0	0				0	0		0			
FAC	Office relocation	225	2	(225)				0	0		0			
FAC	Office Lease - Rollover	10,000		10,000			(1,300)	(7,400)	2,600		2,600			
FAC	Office Lease (\$1,300/month)	400		400				(400)	0		0			
FAC	Lease: AT&T- tel, fax, dsl - Encumbered	1,715		1,715	(131)	(133)		(470)	1,245	(1,245)	0	Pay back to LA		
FAC	Lease: Insight Investments - Konica Minolta copier	0		0				0	0		0			
FAC	P.O. Box - Encumbered	122		122	(122)			(122)	0		0			
FAC	P.O. Box	12		12	(12)			(12)	0		0			
MEE	Meeting Expenses	0		0				0	0		0			
MEE	Committee meetings - refreshments	0		0				0	0		0			
MEE	Meetings - incidentals (chair rentals, etc)	0		0				0	0		0			
OFF	Board business cards - Encumbered	120		120			(51)	(51)	69	(69)	0	Pay back to LA		
OFF	Board business cards	0		0				0	0		0			
OFF	Constant Contact - e-newsletter / web postings	420		420				(421)	(1)		(1)			
OFF	HANC website support (Mail Room)	0		0				0	0		0			
OFF	InMotion - website domain name	16		16				(16)	0		0			
OFF	InMotion - website hosting	110		110				(108)	2		2			
OFF	Konica Minolta - copies/basic lease Encumbered	80		80	(21)			(21)	59	(59)	0	Pay back to LA		
OFF	Copies - Other	1,000		1,000	(679)			(679)	321		321			
OFF	Office equipment	0		0				0	0		0			
OFF	Office equipment repairs, etc.	100	5	(90)				0	10		10			
OFF	Office supplies - Encumbered	586		586	(78)			(586)	0		0			

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OFF	Office supplies		42	2	300				(188)	154		154		
OFF	Website redesign		0		0				0	0		0		
OFF	Website updates (Moore Business Results/other) - Encumbered		4,650		4,650	(318)	(739)	(230)	(4,527)	123	(123)	0	June invoice to come	
OFF	Website updates (Moore Business Results/Hootsuite)		1,200		1,200				(171)	1,029	(127)	902	June invoice to come	
POS	Postage		0		0				0	0		0		
TAC	Temporary Staff (secretary for meetings, Office Assistant)		0		0				0	0		0		
TAC	HANC - HGNNC Cost-sharing		75		(75)				0	0		0		
TAC	Consultant(s) - PLU Committee advice		3,100	5	(100)			(3,000)	(3,000)	0		0	Submitted; payment approval to come	
TRL	Translation and Transcription		1,005	4, 5	337	(240)		(490)	(1,342)	0		0		
	Sub Total	49.98%	\$ 24,978		147	\$ 25,125	(1,601)	(872)	(5,071)	(19,514)	5,611	(1,623)	\$ 3,988	42.3%
	200 Outreach												0	
ADV	Flyer delivery - General Membership meetings		4,000	3	(1,115)	2,885		(995)	(2,885)	0		0		
ADV	Flyer printing - General Membership meetings		2,100		(550)	1,550		(513)	(1,541)	9		9		
ADV	HGNNC marketing / information materials		600			600			0	600	(600)	0	To be ordered??	
ADV	General Membership meetings - refreshment & other expenses		0			0			0	0		0		
ADV	Robo calls - On Solve (formerly One Call Now)		1,500			1,500	(714)	(700)	(1,414)	86		86		
EVE	Event Expenses - Miscellaneous		0			0			0	0		0		
EVE	Event Expenses - Misc (League of Women Voters speaker)		100			100			(100)	0		0		
EVE	HGNNC events		1,830	1	1,500	3,330			0	3,330		3,330		
EVE	HGNNC event - 105/Century Fwy Block Club (no funding request)		0			0			0	0		0		
	Sub Total	20.27%	\$ 10,130		(165)	\$ 9,965	(714)	(1,508)	(700)	(5,940)	4,025	(600)	\$ 3,425	13.1%
	Election												0	
ELE	See Ad Hoc Election Committee budget for details									0		0		
	Website & social media communication							(339)	(2,103)	(2,103)	(550)	(2,653)	Social media ads to come	
	Website & social media graphics design							(500)	(500)	(500)		(500)		
	Mailings								(3,802)	(3,802)		(3,802)		
	Candidate Forum moderator - League of Women Voters								(200)	(200)		(200)		
	Minuteman Press - candidate forum flyer printing							(663)	(663)	(663)		(663)		
	CIPs - candidate forum flyer delivery							(895)	(895)	(895)		(895)		
	Voter registration event & shred van							(500)	(500)	(500)		(500)		
	Sub Total	16.41%	\$ 8,200	3	1,665	9,865		(2,897)	(8,663)	1,202	(550)	652	18.4%	
	Neighborhood Purposes Grants												0	
GRT	PESA grant		3,000			3,000	(3,000)		(3,000)	0		0		
GRT	118th St Elementary School - Science Fair materials		2,170			2,170			(2,169)	1		1		
GRT	The Blind Smile - Homeless Outreach Events		1,500	1	(1,500)	0			0	0		0		
	Sub Total	13.35%	\$ 6,670		(1,500)	\$ 5,170	(3,000)	0	0	(5,169)	1	0	\$ 1	10.3%
	Community Improvement Projects												0	
CIP	Sub Total	0.00%	\$ -		0	\$ -	0	0	0	0	0	\$ -	0.0%	
	Grand Total		\$ 49,978		147	\$ 50,125	(5,315)	(2,380)	(8,668)	(39,286)	10,839	(2,773)	\$ 8,066	

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	Special Funding - Clean Streets:													
			\$ 2,100	(2,100)	\$ -									
			\$ 2,500	(900)	\$ 1,600									
			\$ 4,600	\$ (3,000)	\$ 1,600									
			\$ 54,578	\$ (3,000)	\$ 51,725									
						Pending submission of request & approval by NC Funding								
						Explanation of Budget Adjustments:								
				1	NPG applicant unable to use funds as requested									
				2	Re-allocate office relocation budget to office supplies									
				3	Re-allocate funds from Outreach to Elections for flyers									
				4	Expense reimbursement from NC Funding									
5				5	Re-allocate funds to cover translation service costs									