

**HGNNC FINANCE COMMITTEE  
05.04.2021 MEETING MINUTES**

Meeting Called to Order 6:40 p.m.  
Meeting held via Zoom

Finance Committee members present: La Juana Mitchell, Chair & HGNNC Treasurer, Senita Craigen, Piers Fairclough, Llewyn Fowlkes, Joan Jacobs, Franz Rodriquez and Nancy Trojan

Finance Committee members absent: Deborah Lee

2) Public Comment – None

3) Committee Minutes 02.02.2021 Motion made by Llewyn Fowlkes 2<sup>nd</sup> by Nancy Trojan  
Minutes approved Vote: Yes – 6 No – 0 Abstain – 1

4) Review of April Expenditures and proposed adjustments - \$225 office relocation expenses and \$1,500 Blind Smile NPG returned to the Outreach budget. Currently, \$21,400 available budget funds; however, the expenditure for the \$3,000 contract for the Prologis warehouse project consultant just approved by NC Funding will be spent from those funds.

5) Possible Preliminary 2021-2022 Budget - \$32,000 budget allocation from NC Funding plus possible \$10,000 rollover for a tentative \$42,000 HGNNC 2021-2022 overall budget. Pending line items for Translation fees and NC Funding reimbursement; pending Lease Agreement for HGNNC office needs final approval by LA City Clerk and signoff by landlord. Preliminary budget should indicate the Budget Adjustments and Revised Budget by expense line item.

Discussed cost effectiveness of using flyer delivery service vs. postal office door-to-door and more social media for general membership meeting notifications and outreach to stakeholders. Ad Hoc Election Committee used social media to publicize their events and the Board elections process.

Preliminary Budget for FY 2021-2022 to be reviewed at May 2021 HGNNC Board meeting. Final initial FY 2021-2022 budget and NC Funding Administrative Packet will be reviewed and approved at the June 2021 Board meeting and must be sent to NC Funding for approval no later than June 30, 2021.

6) Announcements – None

Meetings adjourned 7:50 pm

Next meeting: June 1, 2021