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**Harbor Gateway North Neighborhood Council
Ad Hoc Election Committee – April 14, 2021
Held via Zoom webinar**

Present: Joan Jacobs (Chair), Rosalie Preston (Secretary), Fred Nichols, Eva Pace, and Micah Silver

1) Welcome/call to order: The meeting was called to order at 6:30 p.m. by Chair Joan Jacobs.

2) General Public comment on non-agenda items:

3) Approval of the March 31, 2021, minutes: It was moved by Fred Nichols, seconded by Joan Jacobs, and passed 4-0-0 to approve the minutes as submitted.

(Micah Silver entered the meeting at 6:34 p.m.)

4) Review of the election budget and expenditures to date: The expenditures to date and projected costs for social media and HGNNC election-related website posting were reviewed and the budget adjusted. Total final costs should come in just under the approved amount of \$8,198.

5) Update on April 27 and April 29 Candidate Forums moderators and format: The Los Angeles League of Women Voters was contacted after the Special Board meeting of April 6, at which use of the League of Women Voters Torrance Area was rejected. The Los Angeles League indicated that they would work on finding a moderator for the two Forums. However, no firm response has been received yet. Chair Joan Jacobs said that at the suggestion of Neighborhood Empowerment Advocate Freddy Cupen-Ames, she had been contacting the political science departments of local colleges, but with no firm results yet. Eva Pace asked for clarification on why the Torrance Area League was not supported. Joan said that her understanding was that some were concerned that since a former Board member was President of that League that she would not be impartial in regards to organization of the Candidate Forums. The Committee then discussed a back up plan and decided that if the Los Angeles League or a political science faculty member is not available, then someone from another Neighborhood Council outside of the HGNNC area could be contacted or a staff member of L.A. County Supervisor Janice Hahn or Holly Mitchell. The format for the Forums can be very simple, with just a brief introduction of candidates by the Forum host and then the host having each candidate, by Board seat, speaking for two minutes on their background and reasons for wanting to serve on the Board. Candidates can allow their cameras to be on while speaking. The Forums will be recorded and posted to the website. If the recording cannot be edited by candidate seat, then the time marks for designated seats will be noted on the HGNNC website for easier viewing of the candidates running for specific seats. It was decided to have District 1 through 4 candidates on Tues. April 27 and those running for District 5 through 8 seats on Thurs. April 29. The moderator can probably decide which other seats are featured on which nights, depending on number of candidates running. The moderator will also need to remind the candidates and attendees that no personal attacks will be permitted.

6) Plan for Shred Day/Voter Registration event on April 24: Chair Joan Jacobs said that the Shred Day event on April 24 had been approved by Funding. She reviewed the guidelines that she had submitted, including having vehicles of stakeholders drive in tot the Home Assembly parking lot, release their door or hatch locks so that the Shred It van driver could remove boxes or bags of items for shredding, empty them into a rolling bin, return the boxes or bags to the vehicle, and move away to shred the items. Stakeholders can then leave or drive to a separate area to park and

receive information sheets on how to register to vote in the Neighborhood Council election and also register to receive HGNNC emails. The goal is to have four HGNNC volunteers present each of the four hours. Four of the Committee members can be present for the event and Joan Jacobs will reach out to the Outreach/Communications Committee to see if some of those members are also available. Volunteers will need to stay six feet from vehicles and from each other.

(Micah Silver left the meeting at 7:48 p.m.)

7) Announcements: District 8 Representative Angela Springs has organized an outreach event for Sat. April 17 from 12 to 3 p.m. at the Metro Avalon Station. The focus is for District 8 stakeholders to talk with Senior Lead Officer Angelo Stewart and to register for future neighborhood watch meetings. Voter registration for the upcoming Neighborhood Council election will also be encouraged.

8) Setting date of next Committee meeting/Adjournment: The meeting adjourned at 7:58 p.m. The next Committee meeting will be Tuesday, April 20 at 6:30 p.m.

Minutes taken by Rosalie Preston, Secretary

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