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**Harbor Gateway North Neighborhood Council  
Ad Hoc Election Committee – April 20, 2021  
Held via Zoom webinar**

Present: Joan Jacobs (Chair), Rosalie Preston (Secretary), Fred Nichols, Eva Pace, and Micah Silver

**1) Welcome/call to order:** The meeting was called to order at 6:30 p.m. by Chair Joan Jacobs.

**2) General Public comment on non-agenda items:** There was no public comment.

(Eva Pace entered the meeting at 6:34 p.m.)

**3) Approval of the April 14, 2021, minutes:** It was moved by Micah Silver, seconded by Fred Nichols, and passed 5-0-0 to approve the minutes as submitted.

**4) Report from the City Clerk – NC Elections:** The certified list of candidates has been posted and there are forty-six candidates. Chair Joan Jacobs will receive the contact information for the candidates and forward to the League of Women Voters Los Angeles.

**5) Final update on April 27 and April 29 Candidate Forums League of Women voters Los Angeles moderator and format:** The format will be left up to the League of Women voters to determine. They will provide a moderator but at this point have not given Joan the names of the moderator. The details of the event format will be set by the League and emailed out to the candidates. Micah Silver asked for clarification on how to list the meeting link/rsvp on social media.

**6) Final review of plan for Shred Day/Voter Registration event on April 24:** Eva Cooper said that the District 5 area got the Shred Day/Candidate Forum flyer delivered in their area. In other areas it was not delivered to every street. The Committee went over the set up for the parking lot at the Home Assembly Church and what the church was providing (two six foot tables and six chairs as well as trash cans and access to their wi fi, if stakeholders needed it to register). The Committee also reviewed the registration instructions provided by the City Clerk in English and Spanish and decided they were adequate to be used, though the registration portal link could be highlighted for those wishing to register online. The City Clerk has said that the Neighborhood Council can print voter registration forms to give out to stakeholders and for candidates to take to their neighbors. Joan Jacobs stressed that the event will follow COVID-19 protocols, including mask wearing by everyone and social distancing of six feet. Micah said that the Facebook ads had finally been allowed to go forward by the company. He said that the HGNNC now has 500 followers on Facebook, a tremendous increase from before the election outreach efforts. He reviewed his budget allocation for the remaining weeks of the election and said that the total cost should come in under the amount budgeted.

(Micah Silver left the meeting at 7:25 p.m.)

**7) Announcements:** Fred Nichols suggested that the Committee hold a wrap up meeting after June 15.

**8) Setting date of next Committee meeting/Adjournment:** The next Committee meeting will be Wednesday May 5 at 6:30 p.m. The meeting adjourned at 7:39 p.m.

Minutes taken by Rosalie Preston, Secretary