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**Harbor Gateway North Neighborhood Council
Ad Hoc Election Committee – February 24, 2021
Held via Zoom webinar**

Present: Joan Jacobs (Chair), Rosalie Preston (Secretary), Fred Nichols, Eva Pace, and Micah Silver

1) Welcome/call to order: The meeting was called to order at 6:36 p.m. by Chair Joan Jacobs.

2) General Public comment on non-agenda items: There was no public comment.

3) Approval of the February 10, 2021, minutes: It was moved by Eva Pace, seconded by Fred Nichols, and passed 5-0-0 to approve the minutes as presented.

4) Updates from City Clerk – Elections: There are no updates.

5) Progress reports on Every Door Direct Mail distribution of candidate recruitment flyer, election wording for HGNNC website, social media posts, robo-call regarding candidate recruitment, 105 Century Freeway Neighborhood Watch event on February 26, and status of candidate filings: -

6) Update on election budget: The adopted December 16, 2020, Election budget was reviewed and revised to show that there will not be a need to pay for Spanish-language translation since the Department of Neighborhood Empowerment will be covering this, an addition of \$225 to pay for three months' of the social media scheduling software Hootsuite, and the additional monthly costs which Moore Business Results is charging to post Committee agendas and meeting recordings and edit the Election page. The Committee also decided to remove the cost of having five election banners made and updated the final costs of printing and mailing the candidate recruitment postcard. The current amount of known election -related costs is \$7,363.

7) Discussion of Voter Registration/Shred Day event on April 24: Various possible methods of handling voter registration by stakeholders at the April 24 Shred Day event were discussed, with the safest method determined to be the use of smart phones by stakeholders in their car with an instruction sheet given to them. That way, the copy of their photo id and any other documentation will remain on their own device. Chair Joan Jacobs said that City Clerk Funding has asked that the Event Approval Form be completed and submitted so that they can review the proposal. They are approving events on a case-by-case basis.

8) Announcements: There were no announcements.

9) Adjournment/setting of next Committee meeting: The meeting adjourned at 8:32 p.m. The next Committee meeting will be Wednesday, March 10 at 6:30 p.m.

Minutes taken by Rosalie Preston, Secretary