

**JOINT HGNNC FINANCE COMMITTEE & AD HOC ELECTION COMMITTEE
01.05.2021 MEETING MINUTES**

Meeting Called to Order 6:35 p.m.
Meeting held via Zoom

Finance Committee members present: La Juana Mitchell, Chair & HGNNC Treasurer, Piers Fairclough, Joan Jacobs, Deborah Lee, Franz Rodriguez, and Nancy Trojan

Finance Committee members absent: Senita Craigen, Llewyn Fowlkes,

Ad Hoc Committee members present: Joan Jacobs, Chair, Fred Nichols, Eva Pace, Rosalie Preston, and Micah Silver

Other Attendees on Zoom: David Matthews and Claudia Gotoy

2) Public Comment – None

3) Committee Minutes 12.03.2020 Motion made by Franz Rodriguez 2nd by Nancy Trojan
Minutes approved Vote: Yes – 6 No – 0 Abstain – 0

4) Review of December 2020 MER and 2020-2021 budget by Finance Committee members. There were no questions or comments.

5) Review of revised proposed Ad Hoc Election Committee budget and recommendations presented by Joan Jacobs Finance Committee member and Chair of the Ad Hoc Election Committee. After review of itemized budget, additional \$1,700 needed to fund total budget. Additional funding for election expenses would be reallocated from the following - \$500 General Membership, \$900 Events Miscellaneous and \$300 Event Budget Miscellaneous.

Elections Committee and Ad Hoc Election Committee members discussed 1) cost of Direct Mailer, 2) color flyer vs black/white 3) specific type of paper per post office regulations 4) vendor bidding process 5) pro vs con and effectiveness of printed mailers 6) discussion of 25% of overall budget allocated to printing of mailers 7) define and create social media process which would be less expensive 8) Purpose and effectiveness of proposed “community shred” event 9) future election committee meetings will finalize proposed election events

Elections committee vote to approve proposed Election Committee budget. Motion made by Joan Jacobs 2nd La Juana Mitchell Vote: Yes-5 No-1 Abstain-0 Motion passed

6) Review and discussion of Outreach Committee event funding submissions. Information was not received with adequate time to distribute to Finance Committee prior to meeting. This agenda item will be carried over to the February 2nd Finance Committee meeting for review and discussion.

7) Announcements – None

Meetings adjourned 7:39 pm

Next meetings: February 2, 2021, March 2, 2021, April 6, 2021