

Harbor Gateway North Neighborhood Council				UPDATED: 6/3/2021		BUDGET & EXPENDITURES ANALYSIS					
Revised Budget for Fiscal Year 2020 - 2021											
PROPOSED - Revised Budget as of 6/8/2021											
Funds	Budget Adjustments	Revised Budget	Approved & Paid Expenses	Approved & Paid Expenses	Expenses Paid to-date (11 months)	Current MER Ending Fund Balance	Committed/ Approved	Remaining Budget Available	Comments		
			MAY	JUNE	July - May						
Total Annual Allocation	\$ 49,978	637	50,615	(8,714)	0	(39,332)	11,283	(2,773)	\$8,510		
Budget											
Code	Category	Amount							0		
ROLL	NCFD Approved Rollover Funds from FY2019-2020 - \$10,000		0				0		0	Allocated to cover costs	
ADJ	NCFD Approved FY 2020-2021 Encumbrances - \$7,273		0			0	0		0	Allocated to cover costs	
ADJ	NCFD Budget Adjustment - \$1342.50		0			0	0		0	Translation cost reimb	
	100 Office/Operations	%	Total								
AUD	Audio and Visual Services		0			0	0		0		
EDU	Training and Board Retreat		0			0	0		0		
OTH	Congress of Neighborhoods		0			0	0		0		
OTH	Budget Advocates		0			0	0		0		
OTH	Miscellaneous expenses		0			0	0		0		
FAC	135th St School and other LAUSD permits		0			0	0		0		
FAC	Office relocation	225	2	(225)	0	0	0		0		
FAC	Office Lease - Rollover	10,000		10,000	(1,300)	(7,400)	2,600		2,600		
FAC	Office Lease (\$1,300/month)	400		400		(400)	0		0		
FAC	Lease: AT&T- tel, fax, dsl - Encumbered	1,715		1,715		(470)	1,245	(1,245)	0	Pay back to LA	
FAC	Lease: Insight Investments - Konica Minolta copier	0		0		0	0		0		
FAC	P.O. Box - Encumbered	122		122		(122)	0		0		
FAC	P.O. Box	12		12		(12)	0		0		
MEE	Meeting Expenses	0		0		0	0		0		
MEE	Committee meetings - refreshments	0		0		0	0		0		
MEE	Meetings - incidentals (chair rentals, etc)	0		0		0	0		0		
OFF	Board business cards - Encumbered	120		120	(51)	(51)	69	(69)	0	Pay back to LA	
OFF	Board business cards	0		0		0	0		0		
OFF	Constant Contact - e-newsletter / web postings	420		420		(421)	(1)		(1)		
OFF	HANC website support (Mail Room)	0		0		0	0		0		
OFF	InMotion - website domain name	16		16		(16)	0		0		
OFF	InMotion - website hosting	110		110		(108)	2		2		
OFF	Konica Minolta - copies/basic lease Encumbered	80		80		(21)	59	(59)	0	Pay back to LA	
OFF	Copies - Other	1,000		1,000		(679)	321		321		
OFF	Office equipment	0		0		0	0		0		
OFF	Office equipment repairs, etc.	100	5	(100)	0	0	0		0		
OFF	Office supplies - Encumbered	586		586		(586)	0		0		

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						MAY	JUNE	July - May					
OFF	Office supplies		42	2	300	342		(188)	154		154		
OFF	Website redesign		0			0		0	0		0		
OFF	Website updates (Moore Business Results/other) - Encumbered		4,650		4,650	(230)		(4,527)	123	(123)	0	June invoice to come	
OFF	Website updates (Moore Business Results/Hootsuite)		1,200		1,200			(171)	1,029	(127)	902	June invoice to come	
POS	Postage		0		0			0	0		0		
TAC	Temporary Staff (secretary for meetings, Office Assistant)		0		0			0	0		0		
TAC	HANC - HGNNC Cost-sharing		75	2	(75)	0		0	0		0		
TAC	Consultant(s) - PLU Committee advice		3,100	5	(100)	3,000	(3,000)	(3,000)	0		0	Submitted; payment approval to come	
TRL	Translation and Transcription		1,005	4, 5	737	1,742	(490)	(1,342)	400		400		
	Sub Total	49.98%	\$ 24,978		537	\$ 25,515	(5,071)	0	(19,514)	6,001	(1,623)	\$4,378	41.8%
	200 Outreach					0					0		
ADV	Flyer delivery - General Membership meetings		4,000	3	(1,115)	2,885		(2,885)	0		0		
ADV	Flyer printing - General Membership meetings		2,100	3	(550)	1,550		(1,541)	9		9		
ADV	HGNNC marketing / information materials		600			600		0	600	(600)	0	To be ordered??	
ADV	General Membership meetings - refreshment & other expenses		0			0		0	0		0		
ADV	Robo calls - On Solve (formerly One Call Now)		1,500			1,500	(700)	(1,414)	86		86		
EVE	Event Expenses - Miscellaneous		0	5	100	100		0	100		100		
EVE	Event Expenses - Misc (League of Women Voters Speaker)		100			100		(100)	0		0		
EVE	HGNNC events		1,830	1	1,500	3,330		0	3,330		3,330		
EVE	HGNNC event - 105/Century Fwy Block Club (no funding request)		0			0		0	0		0		
	Sub Total	20.27%	\$ 10,130		(65)	\$ 10,065	(700)	0	(5,940)	4,125	(600)	\$3,525	12.9%
	Election					0					0		
ELE	See Ad Hoc Election Committee budget for details					0		0	0		0		
	Website & social media communication						(385)	(2,149)	(2,149)	(550)	(2,699)	Social media ads to come	
	Website & social media graphics design						(500)	(500)	(500)		(500)		
	Mailings							(3,802)	(3,802)		(3,802)		
	Candidate Forum moderator - League of Women Voters							(200)	(200)		(200)		
	Minuteman Press - candidate forum flyer printing						(663)	(663)	(663)		(663)		
	CIPS - candidate forum flyer delivery						(895)	(895)	(895)		(895)		
	Voter registration event & shred van						(500)	(500)	(500)		(500)		
	Sub Total	16.41%	\$ 8,200	3	1,665	9,865	(2,943)	0	(8,709)	1,156	(550)	606	18.3%
	Neighborhood Purposes Grants					0					0		
GRT	PESA grant		3,000			3,000		(3,000)	0		0		
GRT	118th St Elementary School - Science Fair materials		2,170			2,170		(2,169)	1		1		
GRT	The Blind Smile - Homeless Outreach Events		1,500	1	(1,500)	0		0	0		0		
						0		0	0		0		
	Sub Total	13.35%	\$ 6,670		(1,500)	\$ 5,170	0	0	(5,169)	1	0	\$1	10.2%
	Community Improvement Projects					0					0		
CIP			0			0					0		
	Sub Total	0.00%	\$ -		0	\$ -	0	0	0	0	\$ -	0.0%	

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		0						0			
Grand Total	\$ 49,978	637 \$ 50,615	(8,714)	0	(39,332)	11,283	(2,773)	\$8,510			
Special Funding - Clean Streets:											
Clean Streets Challenge LA 2016-2017	\$ 2,100	(2,100) \$ -									
Clean Streets Challenge LA 2017-2018	\$ 2,500	(900) \$ 1,600									
Total Special Funding	\$ 4,600	\$ (3,000) \$ 1,600									
Total 2019-2020 Budget & Special Funding	\$ 54,578	\$ (3,000) \$ 52,215									
				Pending submission of request & approval by NC Funding							
Budget Narrative:				Explanation of Budget Adjustments:							
Our budget will support our six top priorities (community beautification, public safety, youth engagement, civic engagement, homelessness, and workforce development).				1	NPG applicant unable to use funds as requested						
				2	Re-allocate office relocation & HANC budget to office supplies						
				3	Re-allocate funds from Outreach to Elections for flyers						
5				4	Expense reimbursement from NC Funding						
				5	Re-allocate funds to cover other event costs						