

Monthly Expenditure Report



Reporting Month: November 2021 Budget Fiscal Year: 2021-2022

NC Name: Harbor Gateway North
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35580.72	\$7712.76	\$27867.96	\$1321.25	\$0.00	\$26546.71

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$37050.00	\$6242.54	\$19917.96	\$1321.25	\$18596.71
Outreach		\$1470.22		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$4500.00	\$0.00	\$4500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$9419.28	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ATT BILL PAYMENT	11/05/2021	HGNNC office internet and wi fi connection via ATT U-verse October 18, 2021	General Operations Expenditure	Office	\$53.50
2	MINUTEMAN PRESS	11/19/2021	75 two-sided color copies of the HGNNC brochure for outreach purposes	General Operations Expenditure	Office	\$64.50
3	Crabbe & Associates	10/22/2021	Consulting services - review Draft EIR for the Prologis Warehouse Project - Redondo Beach Blvd./Vermont	General Operations Expenditure	Office	\$3000.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/12/2021	Posting to HGNNC website of agendas/minutes/recordings for September 2021 (20 meetings).	General Operations Expenditure	Office	\$816.34
5	AT&T	10/25/2021	AT and T landline phone bill for October (9/13 - 10/12)	General Operations Expenditure	Office	\$21.57
6	Minuteman Press	10/27/2021	Business cards for board members: Joan Jacobs, Piers Fairclough, Keith L. Pitts, Julia Esqueda-Arteaga, Jodette Spann, Joycelyn Montgomery, William Yates, Jackie Jackson, Angela Springs, ...	General Operations Expenditure	Office	\$311.50

7	Moore Business Results	11/03/2021	Updates to website (meeting agendas, recordings, etc.) for Month of October	General Operations Expenditure	Office	\$675.13
8	Armonia Investments, LLC	11/04/2021	Office rent for November 2021.	General Operations Expenditure	Office	\$1300.00
9	Minuteman Press	11/12/2021	Printing of 10,000 flyers for October General Membership meeting.	General Operations Expenditure	Outreach	\$475.22
10	CIPS Marketing Group	11/12/2021	Delivery by CIPS Marketing Group of 10,000 flyers for October General Membership Meeting	General Operations Expenditure	Outreach	\$995.00
Subtotal:						\$7712.76

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AT&T	11/23/2021	AT & T - November telephone bill - Office landline	General Operations Expenditure	Office	\$21.25
2	Armonia Investments, LLC	11/24/2021	Office rent for the month of December	General Operations Expenditure	Office	\$1300.00
Subtotal: Outstanding						\$1321.25



CITY OF LA HARBOR GATEWAY NORT
PO BOX 3723
GARDENA CA 90247-7423

Page: 1 of 2
Issue Date: Oct 18, 2021
Account Number: 312244119

Want to stop receiving paper bills and enjoy the convenience of paperless billing? Enroll at att.com/paperless

AutoPay: Set up automatic payments that you can update whenever you want. Go to att.com/autopay today.

Managing your AT&T bills, products, and services on the go? It's a snap with myAT&T. Go to att.com/myatt to sign in or sign up.

Total due


\$53.50

Please pay by:
Nov 08, 2021

Account summary

Your last bill	\$53.50
Payment, Oct 03 - Thank you!	-\$53.50
Remaining balance	\$0.00

Service summary

 Internet <i>Page 2</i>	\$53.50
Total services	\$53.50

Total due **\$53.50**

Please pay by Nov 08, 2021

Ways to pay and manage your account:

 **myAT&T app**
iPhone and Android

 att.com/pay

 **Ordering, billing or support**
800.321.2000
TTY: 800.651.5111



Return this portion with your check in the enclosed envelope. Payments may take 7 days to post.

CITY OF LA HARBOR GATEWAY NORT
PO BOX 3723
GARDENA CA 90247-7423

Please pay \$53.50 by Nov 08, 2021

Account number: 312244119
Please include account number on your check

Make check payable to:

AT&T
PO BOX 5014
CAROL STREAM, IL 60197-5014

CHECK FOR AUTOPAY
(SEE REVERSE)

41004073000312244119600000000535000000005350000005

Service activity

Internet

Monthly charges		Oct 19 - Nov 18
1. AT&T Internet 100 (Promotional Offer)		\$50.00
Surcharges & fees		
2. Cost Assessment Charge		\$3.50
Total for Internet		\$53.50

Important information

Late payment fee

A late payment fee of up to \$9.99 will be assessed if payment is not received on or before the due date.

Electronic check conversion

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your agreement, up to \$30. Returned checks may be presented electronically. If you want to save time and stamps, sign up for AutoPay at att.com/autopay using your checking account. It's easy, secure, and convenient!

AT&T U-verseSM TV, AT&T Internet and AT&T Phone provided by AT&T California.

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Printed on Recyclable Paper

Date: _____

Bank Account Holder Signature: _____

If I enroll in AutoPay, I authorize AT&T to pay my bill monthly by electronically deducting money from my bank account. I can cancel authorization by notifying AT&T at www.att.com or by calling the customer care number listed on my bill. Your enrollment could take 1-2 billing cycles for AutoPay to take effect. Continue to submit payment until page one of your invoice reflects that AutoPay has been scheduled.

AutoPay enrollment



Minuteman Press of Gardena
 16829 S. Western Ave.
 Gardena, CA 90247
 Phone: 1-310-719-7377 / Fax: 1-310-516-6155
 Web: www.gardena.minutemanpress.com / E-mail:
 jsoldner@minutemanpress.com

INVOICE

Invoice Number 19642
 Invoice Date 11/19/2021

Bill to: Harbor Gateway North Neighborhood Council
 P.O. Box 3723
 Gardena, CA 90247

 Phone: 310.538.2485
 Fax: 310.538.9654
 Mobile Phone: 424.219.1790

Ship to: Harbor Gateway North Neighborhood Council
 P.O. Box 3723
 Gardena, CA 90247

 Phone: 310.538.2485
 Fax: 310.538.9654
 Mobile Phone: 424.219.1790

Minuteman Press
 Where Quality and Service Make The Difference
 Ask About our Free Combo Days
 Free PickUp & Delivery

75 Flyers (Job 36825) \$58.50

**75 HGNC brochures
 for outreach events**

Invoice Subtotal: \$58.50
 Tax 10.25%: \$6.00
 Invoice Total: \$64.50
Balance Due: \$64.50

MINUTEMAN PRESS
 16829 S WESTERN AVE
 GARDENA, CA. 90247-5217
 310-719-7377

SALE

REF#: 00000001
 Batch #: 001
 11/19/21
 APPR CODE: 080761
 Trace: 1
 MASTERCARD
 *****5674
 Chip
 /

\$64.50

AMOUNT

APPROVED

MASTERCARD
 AID: A0000000041010
 TVR: 04 00 04 80 00
 TSI: E8 00

THANK YOU

CUSTOMER COPY

Salesperson: Jerry
 Terms: Net 10 days
 Please pay from this invoice. No statements will be sent.
 Received By _____

2.0000% interest per month on past-due invoices.

PRINTING "FOR THE JOB YOU NEEDED YESTERDAY"

Invoice #202110

Oct 04, 2021

BILL TO

Harbor Gateway North Neighborhood Council
P.O. Box 3723
Gardena, California 90247
Treasurer@harbortgatewaynorth.org

FROM

Dennis Crable
765 West Altadena Drive
Altadena, CA 91001
dennis@crable-associates.com
+1 6266766993

INVOICE ITEMS

AMOUNT

Dennis Crable, Consulting Principal--Reviewed DEIR for adequacy, completeness, and public information/document access. Prepared Summary Report with Draft Comments, and attended 4 public meetings

\$3,000.00

24 hrs x \$125.00/hr

\$3,000.00

PAYMENT DUE OCT 04, 2021

MESSAGE

Thank you for your business. Please send check to:

Crable & Associates
765 West Altadena Drive
Altadena, CA 91001



Invoice #HGN 2021 1001
Number

Date October 1, 2021

Please remit to:

Dave Matthews
President
Harbor Gateway North Neighborhood Council
PO Box 3723
Gardena, CA 90247

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	816.34
Total Amount Now Due:	\$816.34

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
9/3/2021	Finance agenda, announcement. Social. Rec Job Fair. Plan to House LA Hearings on calendar	0.50
9/7/2021	Recordings for 7 committee meetings. Public Safety agenda. Social	0.75
9/9/2021	Outreach agenda. LAUSD superintendent survey on news. Meeting documents. Board Agenda	0.83
9/10/2021	Supporting documents	0.17
9/13/2021	Supporting documents. PLUM agenda	0.34
9/14/2021	Meeting documents. Put meeting graphics on Canva account. Town Hall on Calendar	0.50
9/14/2021	Constant Contact re: MFA	0.25
9/14/2021	Prologis Town Hall flyer	0.25
9/16/2021	PLUM & Town Hall Social	0.42
9/17/2021	Meeting recordings	0.17
9/20/2021	3 agendas, docs, social	0.58
9/21/2021	PLUM agenda. Social	0.34
9/22/2021	Town Hall recording. PLUM Meeting cancellation. New PLUM agenda, New Board agenda. Social	0.75
9/23/2021	Meeting documents. Meetings on news	0.25
9/24/2021	Bylaws agenda and supporting documents	0.17
9/27/2021	Agenda & Meeting doc. Social. Meeting recording. 2 Plum minutes	0.42

9/30/2021	Meeting cancellation. Girls conference on calendar. DEIR Deadline on news	0.17
	Total	6.86



Page
Billing Acct Nbr (BAN)
Invoice Number
Invoice Date
Customer Name

2 of 4
9391034014
000017185431
10/13/2021
LOS ANGELES, CITY OF

How to pay your bill:

Make the payment to AT&T. When mailing your payment write the amount paid in the box on the remittance stub. Also, write your area code and telephone number on your check. Mail your check and remittance stub in the return envelope or standard envelope to:

AT&T
P.O. Box 9011
Carol Stream, IL 60197-9011

Billing for other service providers:

This invoice may contain charges for other telephone service providers including long distance companies and information service providers.

When to pay your bill:

Your payment is due by the due date on the bill, which is thirty days from the invoice date. If we don't receive payment by the Due Date indicated on your bill, your account will become past due.

Late payment charge:

Attention Customers:

A late payment charge of 1.5% per month will be assessed on outstanding charges not paid within sixty days of the date the invoice was mailed. The amount of the late payment charge shall be the amount set forth in Government Code Section 926.17. The late payment charge does not relieve you of the obligation to pay the total amount due prior to the Late Payment Date. The Late Payment Date will be at least 60 days from the mail date of your invoice.

Questions about your bill:

If you have questions about your bill or have a dispute about a specific charge, please call your Service Representative at the number shown on your bill. If you are not satisfied after receiving an explanation, ask to speak with a manager. AT&T will investigate and notify you with the results.

If you still disagree:

- You first must pay the undisputed amount to AT&T by the Due date found on the invoice.
- You must file a claim with the California Public Utilities Commission (CPUC) within 7 calendar days after we have notified you of the results of our investigation. This will avoid the possible interruption of your service.

To file a claim with the CPUC:

- You must send an explanation of your claim and a check for the disputed amount to the CPUC to be held as a deposit.
- The CPUC only accepts deposits for matters which relate to the accuracy of the bill.
- The CPUC will review your claim and distribute the funds based on investigation.

The addresses of the CPUC are:

(In Northern California) CPUC, Consumer Affairs Branch, 505 Van Ness Ave., San Francisco, CA 94102
(In Southern California) CPUC, State Office-Rm. 5109, 107 South Broadway, Los Angeles, CA 90012

Network Access for Interstate Calling

If you have questions about charges for "Federal Subscriber Line Charge" imposed by the Federal Communications Commission or charges for calls to another state that you are unable to resolve with your long distance carrier, you should write to:

Informal Complaints and Public Inquiries Branch-Enforcement Division





Page
Billing Acct Nbr (BAN)
Invoice Number
Invoice Date
Customer Name

3 of 4
9391034014
000017185431
10/13/2021
LOS ANGELES, CITY OF

Common Carrier Bureau
Federal Communications Commission
1919 M Street
Washington, DC 20554

Or call: 1-202-632-7553 (this is a long distance call)

Terms & Conditions:

FEDERAL SURCHARGES: The Federal Universal Service Fee and the Federal Subscriber Line Charge are charges imposed by action of the Federal Communications Commission.



Page
Billing Acct Nbr (BAN)
Invoice Number
Invoice Date
Customer Name

4 of 4
9391034014
000017185431
10/13/2021
LOS ANGELES, CITY OF





Minuteman Press of Gardena
16829 S. Western Ave.
Gardena, CA 90247
Phone: 1-310-719-7377 / Fax: 1-310-516-6155
Web: www.gardena.minutemanpress.com / E-mail:
jsoldner@minutemanpress.com

INVOICE

Invoice Number 19555
Invoice Date 10/20/2021

Bill to: Harbor Gateway North Neighborhood Council
Rosalie Preston
P.O. Box 3723
Gardena, CA 90247

Ship to: Harbor Gateway North Neighborhood Council
Rosalie Preston
P.O. Box 3723
Gardena, CA 90247

Phone: 310.538.2485
Fax: 310.538.9654

Phone: 310.538.2485
Fax: 310.538.9654

Minuteman Press
Where Quality and Service Make The Difference
Ask About our Free Combo Days
Free PickUp & Delivery

2,500 Business Cards 10 Different Names (Job 36246)

\$282.54

Notes

Price is for 250 business cards for Jaon Jacobs, Piers Fairclough, Keith L. Pitts, Julia Esqueda-Arteaga, Jodette Spann, Joycelyn Montgomery, William Yates, Jackie Jackson, Angela Springs, & Craig Kusunoki.

Invoice Subtotal: \$282.54

Tax 10.25%: \$28.96

Invoice Total: \$311.50

Balance Due: \$311.50

Salesperson: Jerry

Terms: Net 10 days

Please pay from this invoice. No statements will be sent.

Received By _____

2.0000% interest per month on past-due invoices.



Invoice #HGN 2021 1101
Number

Date November 1, 2021

Please remit to:

Dave Matthews
President
Harbor Gateway North Neighborhood Council
PO Box 3723
Gardena, CA 90247

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

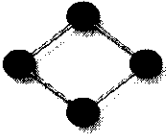
818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	656.88
Developer services	18.25
Total Amount Now Due:	\$675.13

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
10/4/2021	Prologis DEIR letter	0.17
10/5/2021	Remove board member from board, district, committees	0.25
10/6/2021	Plum agenda and social	0.34
10/7/2021	Agenda	0.17
10/8/2021	Recordings. Board agenda. Social	0.58
10/11/2021	Outreach agenda and docs. Board supporting docs	0.17
10/12/2021	Update committee members and meeting times	0.75
10/13/2021	Meeting recordings. Update Finance committee members	0.25
10/18/2021	Youth Issues agenda, supporting doc, meeting announcement & on social. Update Homeless issues schedule, cancel meeting.	0.50
10/25/2021	Agendas, graphics, social for 4 meetings. Meeting documents	1.17
10/27/2021	Recordings	0.17
10/28/2021	Committee and board openings on news & Fb/Ig/Tw/Nd. Minutes docs	0.83
10/29/2021	Budget agenda	0.17
	Communications Services	5.52
10/9/2021	Developer clears old back ups on server	0.25



Armonia Investments LLC
555 W. Redondo Beach Bl., Ste 227
Gardena, CA 90248

Invoice

Date	Invoice #
11/1/2021	22012

Bill To
Harbor Gateway North Neighborhood Council 555 W. Redondo Beach Blvd. Suite 241 Gardena, CA 90248

Physical Address

Terms	Due Date
	11/1/2021

Date	Item	Description	Amount
11/01/2021	Rent	Suite 241	1,300.00

Submit payment to:
Armonia Investments LLC
555 W. Redondo Beach Blvd., Ste 227
Gardena, CA 90248

Phone: (310) 538-0566
Fax: (310) 630-0109
Email: contact@simanage.com

Total	\$1,300.00
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Minuteman Press of Gardena
 16829 S. Western Ave.
 Gardena, CA 90247
 Phone: 1-310-719-7377 / Fax: 1-310-516-6155
 Web: www.gardena.minutemanpress.com / E-mail:
 jsoldner@minutemanpress.com

INVOICE

Invoice Number 19547
 Invoice Date 10/19/2021

Bill to: Harbor Gateway North Neighborhood Council
 Rosalie Preston
 P.O. Box 3723
 Gardena, CA 90247

Ship to: Harbor Gateway North Neighborhood Council
 Rosalie Preston
 P.O. Box 3723
 Gardena, CA 90247

Phone: 310.538.2485
 Fax: 310.538.9654

Phone: 310.538.2485
 Fax: 310.538.9654

Minuteman Press
 Where Quality and Service Make The Difference
 Ask About our Free Combo Days
 Free PickUp & Delivery

10,000 October 26th 2021 General Membership Meeting Flyer Black Printing 1 Side (Job 36647) \$431.04

Invoice Subtotal:	\$431.04
Tax 10.25%:	\$44.18
Invoice Total:	\$475.22
Balance Due:	\$475.22

Salesperson: Jerry
 Terms: Net 10 days

2.0000% interest per month on past-due invoices.

Please pay from this invoice. No statements will be sent.
 Received By *[Signature]* *ACI 10/19/21*

PRINTING "FOR THE JOB YOU NEEDED YESTERDAY"



Invoice

Date	Invoice #
10/25/2021	7168

330 Golden Shore, Suite 410
 Long Beach, CA 90802
 Fax Number: (562) 277-9320

Bill To

Harbor Gateway N. Neighborhood Council
 Attn: Joan Jacobs
 PO Box 3723
 Gardena, CA 90247

P.O. No	Terms	Project

Description	Quantity	U/M	Rate	Amount
Distribution Date: October 24, 2021			0.00	0.00
Harbor Gateway N. Neighborhood City Council	10,000		0.0895	895.00
10 x 16 (Avalon)	10,000	ea	0.01	100.00

Total \$995.00

Payments/Credits \$0.00

Balance Due \$995.00

