

**6a.**

**Harbor Gateway North Neighborhood Board Meeting**

Tuesday, July 13, 2021

Held via Zoom webinar

Present: David Matthews (Chairperson), Joan Jacobs (Vice Chairperson), Rosalie Preston (Secretary), Piers Fairclough (Treasurer), Keith Pitts (District 1), Arvie Powell (District 4), Jodette Spann (District 5), DThomas Israel (District 6), Joycelyn Montgomery (District 7), William Yates (District 8), Jackie Jackson (Community Organization Representative), Richard Lee (Youth Advocate), Elijah Thomas (Youth Representative), Angela Springs (Outreach/Communications Representative), and Craig Kusunoki (At Large Representative)

**1) Welcome/introductions/roll call of Board members/acknowledgement of outgoing Board members:**

Chair David Matthews called the meeting to order at 6:40 p.m. This was followed by the roll call of Board members which established that a quorum was present. David expressed appreciation for the service of the outgoing Board members (Franz Rodriguez, La Juana Mitchell, John Ward, Llewyn Fowlkes, Vanessa Johnson, Larry Morrison, and Janet Mitchell). Each Board member briefly introduced themselves, with their goal for service during the two-year term. David said that “It’s all about clean, safe, healthy streets and that’s what we’ll focus on.”

**2) Installation of Board members by Neighborhood Empowerment Advocate from the Department of Neighborhood Empowerment:** Neighborhood Empowerment Advocate Freddy Cupen-Ames was on vacation, so NEA Mario Hernandez administered the oath of office.

**3) General public comment on non-agenda items that are within the Board’s jurisdiction:**

Tim McOsker, who is a candidate for the Council District 15 seat, congratulated the newly elected Board and said that he looked forward to working with everyone.

A District 6 stakeholder commented on the homeless encampment between 111<sup>th</sup> and Imperial Highway along the 110 freeway. She has been working with Caltrans on putting up fencing along the freeway. Prostitution is taking place along Figueroa Street near Ascension Catholic School and Figueroa Street School. There is illegal dumping in the alley south of 113<sup>th</sup> Street.

District 6 stakeholder Shannon Ezell said that the homeless encampment around the U-Haul at 11020 S. Vermont Avenue was cleared away a week ago.

District 1 stakeholder Fred Nichols read out his comments which had been submitted to the Ad Hoc Election Committee for their June 30 meeting in regards to the June 15 Board election, including utilizing more social media, continuing to hold meetings via Zoom, having a more simplified registration process for the Board election, and encouraging candidates who were not elected to participate via being part of HGNNC Committees.

**4) Presentation by the Department of Neighborhood Empowerment**

**a) Board Affirmation:** This was not applicable to the HGNNC as candidates were elected.

**b) Required Board member trainings:** All new Board members should have received their Cornerstone log in information via email. Every Board member is required to complete the two-hour ethics training, funding training, and review the Code of Conduct. If there is an item on the agenda where a Board member may have a conflict of interest and has not been able to consult the City Attorney about the matter, that item should be tabled. When a Board member needs to

recuse themselves from voting on an item due to a conflict of interest, they should state their reason for the recusal before recusing themselves.

**c) Upcoming CORE Module 1 and other orientation sessions:** The next CORE Module 1 is scheduled for July 28 at 6:30 p.m. It is part of the onboarding process for all Board members but is specifically tailored to new Board members. The link for signing up will be emailed.

**d) Contact information for the Neighborhood Empowerment Advocate – Department of Neighborhood Empowerment:** The Neighborhood Empowerment Advocate supporting the HGNNC is Freddy Cupen-Ames, who can be emailed at [freddy.cupen-ames@lacity.org](mailto:freddy.cupen-ames@lacity.org) Mario Hernandez is filling in for him this week.

(Mario Hernandez left the meeting at 7:14 p.m. to attend another NC Board meeting)

**Mayor's Office:** Johanna Rodriguez commented on the COVID-19 pandemic and said that in Harbor Gateway North and South, there have been 5,000 people testing positive, 70 deaths, and over 60% have been vaccinated. In Gardena 70% have been vaccinated and in Torrance 80%. Kedren at 710 E. 111<sup>th</sup> Street is offering vaccinations on a walk in basis. All LAPD stations are open again for 24-hours. As of July 1, the minimum wage for all small businesses is \$15 per hour. LA Optimize offers free webinars for Los Angeles businesses to grow their online presence. In regard to evictions, there is still a moratorium in place due to the pandemic. All LAPL branch libraries are now open again. Mayor Garcetti has been nominated to become the U.S. Ambassador to India, but will need to go through a lengthy confirmation process. As of next week Johanna will be on a medical leave but her supervisor will keep the HGNNC updated.

**Los Angeles County Supervisor, 2<sup>nd</sup> District:** Ara An, Deputy-Constituent Engagement, said that the website for Supervisor Holly Mitchell is [mitchell.lacounty.gov](http://mitchell.lacounty.gov) and that is where up-to-date news and resources can be found. Information is also sent out via the Supervisor's Facebook, Twitter, and other social media platforms. Through the website, stakeholders can also sign up for Supervisor's email newsletters. Contact Ara An at [aan@box.lacounty.gov](mailto:aan@box.lacounty.gov). There will be a Small Business Legal Academy on July 28 from 5-6:30 p.m.

## 5) Administrative motions

**a) June 8, 2021 Board minutes:** It was moved by Richard Lee, seconded by Keith Pitts, and passed 14-0-0 to approve the minutes as submitted.

**b) May 2021 Monthly Expenditure Report:** Keith Pitts asked about details of the expenditures for the translations into Spanish. Piers Fairclough said that all details on the invoices can be viewed online where the full MER is displayed. It was moved by Joan Jacobs, seconded by Jodette Spann, and passed 9-0-0 to approve the May 2021 Monthly Expenditure Report.

**c) June 2021 Monthly Expenditure Report:** It was moved by Joan Jacobs, seconded by Angela Springs, and passed 9-0-0 to approve the June 2021 Monthly Expenditure Report.

**d) Appointment of Piers Fairclough as the HGNNC Treasurer:** It was moved by Joan Jacobs, seconded by Richard Lee, and passed 9-0-0 to appoint Piers Fairclough as the Treasurer in the revised Administrative Packet for 2021-2022.

(David Matthews recused himself at 7:48 p.m. due to his North Harbor Gateway Chambre of Commerce work on Main Street)

## 6) Position letters:

**a) Letter of support for proposed 84-unit, transit-oriented community (TOC) apartment building with 20 low-income units, 11630 S. Main Street (ZA-2020-7786-TOC-ZAI-SPR-HCA; ENV-2020-7787-EAF), in District 7, as recommended by the Planning and Land Use Committee:** The draft letter, which reflects the recommendation of the Planning and Land Use Committee, was screen-shared and read out. At-Large Representative Craig Kusunoki pointed out that the letterhead needs to have the names of the new Board. The Council is also waiting on an opinion from the City Attorney on whether Chair David Matthews can sign the letter since he is recusing himself on the issue. It was moved by Keith Pitts, seconded by Rosalie Preston, and passed 12-0-2 (Lee, Springs) to approve the recommended letter of support for the 84-unit apartment building.

(David Matthews returned to the meeting at 7:58)

**7) Discussion of August 10 appointments of Standing Committees (Bylaws, Executive, Finance, Homeless Issues, Outreach/Communications, Planning and Land Use, Public Safety/Emergency Preparedness, Youth Issues) and official Liaisons to City Departments and organizations (Aging/Senior Services, Animal Services, Budget Representatives, CIS filers, Data Liaisons, DWP Advocacy, Emergency Preparedness, Film LA, Grievance Panel, Harbor Alliance, Homeless Alliance, Legal/City Attorney, LGBT+, Public Works, Sustainability):** Vice Chair Joan Jacobs reviewed some of the duties of the Committees and Liaisons. More information on the appointment process will be posted to the HGNNC website.

**8) Discussion of holding or cancelling a July 27 General Membership meeting:** Since 2010, the HGNNC has been holding a quarterly General Membership meeting in addition to monthly Board meetings. For the General Membership meetings a flyer has been printed and delivered to the 10,000 households via a delivery service, plus sending an email and having a robo-call. Chair David Matthews expressed his opposition to printing and delivering such a flyer due to the cost. Also, this time a speaker has not yet been scheduled. Rosalie Preston suggested a compromise for this meeting where the meeting is held but only an email and robo-call are used to advertise it. It was moved by Richard Lee, seconded by Joan Jacobs, and passed 12-1(Fairclough)-0, to hold the July 27 General Membership meeting.

**9) Announcements:** District 6 Representative DThomas Israel said that he had checked on the U-Haul at 11020 S. Vermont Avenue and the area is still clean.

**10) Adjournment:** The meeting was adjourned at 8:28 p.m.

Minutes taken by Rosalie Preston, Secretary