

**HGNNC FINANCE COMMITTEE
12.04.2019 MEETING MINUTES**

Meeting Called to Order 6:55 p.m.

Finance Committee members present: La Juana Mitchell, Chair & HGNNC Treasurer; Senita Craigen, Joan Jacobs, and Nancy Trojan

Finance Committee members absent: Llewyn Fowlkes, Deborah Lee, Franz Rodriguez

Other Attendees: David Matthews

2) Public Comment – Discussion of changing meetings from 1st Wednesday to the 1st Tuesday of the month. Future meetings will be the 1st Tuesday of the month. D. Matthews may be added to the committee at the next Board Meeting

3) Committee Minutes 8.27.19 motion made to approve the minutes by Nancy Trojan, Joan Jacobs 2nd the motion. Vote: 4-Yes 0-No 0-Abstain Motion passed

Committee Minutes 9.01.19 motion made to approve the minutes by Nancy Trojan, Joan Jacobs 2nd the motion. Vote: 4-Yes 0-No 0-Abstain Motion passed

4) Discussion of proposed adjustments to 2019/2020 budget

- Increase annual budget \$250 for reimbursement of interpreter costs
- Re-allocate Cancer Awareness budget back to Budget
- Re-allocate funds for Flyer distribution
- Allocate \$63.00 for Outreach District 8 Meet and Greet for 1/21/2020. Request will be forwarded to Board for approval
- Allocate \$1,428 Holiday Community Festival for 12/14/2019. Finance Committee agreed to approve pending parade permits are obtained. If parade permits not obtained, request will be revised to incorporate the \$1,428 plus re-allocate some of the line items from the Community Holiday parade \$1,500. Request will be forwarded to Board for approval
- Marketing materials for Outreach events \$2,494.89 less lapel pins \$676.29. Net \$1,818.60. Request will be forwarded to Board for approval
- Neighborhood Community Day for 4/25/2020 District 8 \$1,025. Additional information and clarification for more complete information on purpose and cost. Need to confirm for vendors, permits, insurance, site/location permit and permission. Funding request will be returned.

Joan Jacobs made the motion to approve, Senita Craigen 2nd the motion.
Vote: 4-Yes 0-No 0-Abstain Motion passed

Discussion of HOPCS NPG approved by Finance Committee 5/2019. Change dates from 5/2/19 to 12/2/19. Add Statement “HOPIC provides services to SPA 6 or 8 which covers HGNNC Districts 5 to 8”

Meetings adjourned 9:35 pm

Next meetings: February 4, 2020 March 3, 2020