

Monthly Expenditure Report



Reporting Month: October 2020

Budget Fiscal Year: 2020-2021

NC Name: Harbor Gateway North
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40874.80	\$1346.05	\$39528.75	\$3351.86	\$0.00	\$36176.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$44103.00	\$351.05	\$37358.75	\$670.11	\$36175.75
Outreach		\$995.00		\$512.89	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$5170.00	\$0.00	\$2170.00	\$2168.86	\$1.14
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8398.20	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/07/2020	HGNNC website and social media communication services for September 2020 NOTE: Expenses should be applied against Encumbrances approved by NC Funding	General Operations Expenditure	Office	\$351.05
2	CIPS Marketing Group	10/15/2020	Distribution of 10,000 flyer notices for HGNNC special general membership meeting on 10/10/2020	General Operations Expenditure	Outreach	\$895.00
3	League of Women Voters LA	10/23/2020	Fee for voter informational session on November 2020 California State ballot measures at the HGNNC Special Membership meeting 10/10/2020	General Operations Expenditure	Outreach	\$100.00
Subtotal:						\$1346.05

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	118th Street Elementary School	09/14/2020	118th St Elementary School - supplies and 2020-21 science fair materials	Neighborhood Purpose Grants		\$2168.86

2	Minuteman Press	10/15/2020	Printing of 10,000 flyer notices for the HGNNC special general membership meeting on 10/10/2020	General Operations Expenditure	Outreach	\$512.89
3	Interpreters Unlimited	10/30/2020	Proxy payment for interpretation services for Board meeting.	General Operations Expenditure	Office	\$171.50
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/04/2020	HGNNC website and social media communication services for October 2020 NOTE: Expenses should be applied against Encumbrances approved by NC Funding	General Operations Expenditure	Office	\$498.61
Subtotal: Outstanding						\$3351.86



Invoice #HGN 2020 1001
Number

Date October 1, 2020

Please remit to:

Dave Matthews
President
Harbor Gateway North Neighborhood Council
PO Box 3723
Gardena, CA 90247

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	351.05
Total Amount Now Due:	\$351.05

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
9/4/2020	Calendar: El Grito, Congress. Agenda and docs. Fb	0.42
9/8/2020	Meeting documents	0.17
9/9/2020	Update email spam settings.	0.17
9/10/2020	Police reform on calendar. Fb	0.17
9/18/2020	Join a committee on news	0.34
9/21/2020	Support re: blocking spam	0.25
9/23/2020	Candidate Forum	0.17
9/24/2020	Youth position on news. Add proposition meeting to calendar	0.25
9/28/2020	Coffee with a cop on calendar 6th district clean up on news.	0.67
10/1/2020	PLUM Cancellation. County Supervisor Forum. Fb	0.34
	Total	2.95



Invoice

Date	Invoice #
10/5/2020	5162

330 Golden Shore, Suite 410
 Long Beach, CA 90802
 Fax Number: (562) 277-9320

Bill To

Harbor Gateway N. Neighborhood Council
 Attn: Joan Jacobs
 PO Box 3723
 Gardena, CA 90247

P.O. No	Terms	Project

Description	Quantity	U/M	Rate	Amount
Distribution Dates: October 4, 2020			0.00	0.00
Harbor Gateway N. Neighborhood City Council	10,000		0.0895	895.00

Total	\$895.00
Payments/Credits	\$0.00
Balance Due	\$895.00



League of Women Voters Los Angeles
 3303 Wilshire Blvd., Suite 1200
 Los Angeles, CA 90010
 Phone: (213) 368-1616

Invoice

Date
 09/21/2020

Bill To
 Harbor Gateway North Neighborhood Council
 P.O. Box 3723
 Gardena, CA 90247
 ATTN: Treasurer

Payment Terms
 Due Upon Receipt

Description	Amount
<p>Fee for Service: Presentation of November 3 State ballot measures Pros and Cons</p> <p>Date & Time: Saturday, October 10 from 11:00am to 1:00pm</p> <p>Location: Zoom platform</p> <p>Speaker: David Holtzman</p>	<p>100.00</p>

THANK YOU!

Total	\$100.00
Payments/Credits	\$0.00
Balance Due	\$100.00

