Monthly Expenditure Report



Reporting Month: October 2020

Budget Fiscal Year: 2020-2021

NC Name: Harbor Gateway North Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding		Outstanding	Commitments	Net Available		
\$40874.80	\$1346.05	\$39528.75	\$3351.86	\$0.00	\$36176.89	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$351.05		\$670.11		
Outreach	\$44103.00	\$995.00	\$37358.75	\$512.89	\$36175.75	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Neighborhood Purpose Grants	\$5170.00	\$0.00	\$2170.00	\$2168.86	\$1.14	
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expenditures: \$8398.20		

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/07/2020	HGNNC website and social media communication services for September 2020 NOTE: Expenses should be applied against Encumbrances approved by NC Funding	General Operations Expenditure	Office	\$351.05		
2	CIPS Marketing Group	10/15/2020	Distribution of 10,000 flyer notices for HGNNC special general membership meeting on 10/10/2020	General Operations Expenditure	Outreach	\$895.00		
3	League of Women Voters LA	10/23/2020	Fee for voter informational session on November 2020 California State ballot measures at the HGNNC Special Membership meeting 10/10/2020	General Operations Expenditure	Outreach	\$100.00		
	Subtotal:		•	1		\$1346.05		

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	118th Street Elementary School	09/14/2020	118th St Elementary School - supplies and 2020-21 science fair materials	Neighborhood Purpose Grants		\$2168.86		

2	Minuteman Press	10/15/2020	Printing of 10,000 flyer notices for the HGNNC special general membership meeting on 10/10/2020	General Operations Expenditure	Outreach	\$512.89
3	Interpreters Unlimited	10/30/2020	Proxy payment for interpretation services for Board meeting.	General Operations Expenditure	Office	\$171.50
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/04/2020	HGNNC website and social media communication services for October 2020 NOTE: Expenses should be applied against Encumbrances approved by NC Funding	General Operations Expenditure	Office	\$498.61
	Subtotal: Outstanding					



Invoice #HGN 2020 1001 Number

Date October 1, 2020

Please remit to:

Dave Matthews President Harbor Gateway North Neighborhood Council PO Box 3723 Gardena, CA 90247

Moore Business Results 19300 Rinaldi St. #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	351.05
Total Amount Now Due:	\$351.05

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
9/4/2020	Calendar: El Grito, Congress. Agenda and docs. Fb	0.42
9/8/2020	Meeting documents	0.17
9/9/2020	Update email spam settings.	0.17
9/10/2020	Police reform on calendar. Fb	0.17
9/18/2020	Join a committee on news	0.34
9/21/2020	Support re: blocking spam	0.25
9/23/2020	Candidate Forum	0.17
9/24/2020	Youth position on news. Add proposition meeting to calendar	0.25
9/28/2020	Coffee with a cop on calendar 6th district clean up on news.	0.67
10/1/2020	PLUM Cancellation. County Supervisor Forum. Fb	0.34
	Total	2.95

Office of the City Clerk						3	
Administrative Services Division						and the second s	
Neighborhood Council (NC) Funding Prog	ram					and a second	
Board Action Certification (BAC) Form						Chy Che	
NC Name: Harbor Gateway North			Meeting Date: September 8, 2020				
Budget Fiscal Year: 2020-2021	1		Agenda Item N	lo: 5c			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of Mo	ore Busin	iness Results Outreach Proposal and Scope of Work				
Method of Payment: (Select One)	Check	-	Credit Card		🗆 Boar	rd Member Reimb	ursement
Recused Board Member	rs must leave the room pric		e Count sion and may no	ot return to the ro	om until after	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Matthews	Chairperson	X			ribbent	incigizie	necuseu
Franz Rodriguez	Vice Chairperson	Х					
Rosalie Preston	Recording Secretary	X					
La Juana Mitchell	Treasurer	X					
John Ward	District 1 Rep	~	X				
Joan Jacobs	District 2 Rep					X	
Reynaldo Paduani	District 3 Rep	1			x		
Reynaldor addam	District 4 Rep				~		
					~		
Llewyn Fowlkes	District 5 Rep	V			Х		
Jackie Jackson	District 6 Rep	X		X			
Vanessa Johnson	District 7 Rep			X			
Angela Springs	District 8 Rep			X			
Larry Morrison	Community Organization Rep		X				
Richard Lee	Youth Advocate		X				
	Youth Representative						
Janet Mitchell	Outreach/Communications Rep	Х					
Eva Cooper-Pace	At-Large Rep		X				
Board Quorum: 9	Total:	6	4	2	2	1	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu					Service of the servic	open rectanos, to tablet ap attractions
	iana Mitche	ll	Authorized Sign	12	- F. A.	asts	*
Print/Type Name: La Juana Mutche	ell			^{ne:} Joan I. Ja			
^{Date:} September 9, 2020			Septer	mber 9, 2020)		



Invoice

Project

Date	Invoice #
10/5/2020	5162



330 Golden Shore, Suite 410 Long Beach, CA 90802 Fax Number: (562) 277-9320

Bill To

Harbor Gateway N. Neighborhood Council Attn: Joan Jacobs PO Box 3723 Gardena, CA 90247

Description	Quantity	U/M	Rate	Amount
Distribution Dates: October 4, 2020			0.00	0.00
Harbor Gateway N. Neighborhood City Council	10,000		0.0895	895.00
			Total	\$895.00
			Payments/Crec	lits \$0.00
		Γ	Balance Due	\$895.00

P.O. No

Terms

Office of the City Clerk						1.	
Administrative Services Division						a same (
Neighborhood Council (NC) Funding Prog	ram					e corte	
Board Action Certification (BAC) Form			Charles Charle				
NC Name: Harbor Gateway North				October 13, 202	20		
Budget Fiscal Year: 2020-2021			Agenda Item N	o: 7c			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of pays the October 10 \$	ment - A Special	ACI Media Group \$895 for delivery of 10,000 flyers fo General Membership meeting				
Method of Payment: (Select One)	E Check		Credit Card		🗆 Boar	d Member Reimb	ursement
Recused Board Membe	rs must leave the room prior		ote Count ussion and may no	t return to the r	oom until after 1	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Matthews	Chairperson						
Franz Rodriguez	Vice Chairperson	Х					
Rosalie Preston	Recording Secretary	х					
La Juana Mitchell	Treasurer	х					
John Ward	District 1 Rep	Х					
Joan Jacobs	District 2 Rep	Х	-				
Reynaldo Paduani	District 3 Rep		_		X		
Arviei Powell	District 4 Rep					Х	
Llewyn Fowlkes	District 5 Rep		-			Х	
Jackie Jackson	District 6 Rep	Х					
Vanessa Johnson	District 7 Rep					Х	
Angela Springs	District 8 Rep	х					
Larry Morrison	Community Organization Rep				Х		
Richard Lee	Youth Advocate	_			Х		
	Youth Representative						
Janet Mitchell	Outreach/Communications Rep					X	
Eva Cooper-Pace	At-Large Rep					X	
Board Quorum: 9	Total:	7	0	0	3	5	
We, the authorized signers of the above meeting was held in accordance with al meeting where a quorum of the Board wa	I laws, policies, and procedu	cil, declare res. The abo	that the information ove was approved	on presented on by the Neighbor	this form is acc rhood Council B	urate and comple oard, at a Brown	ete, and that a publi Act compliant publi
	Juana Mitch	hell	Authorized Sig	100	~ I.	parts	
Print/Type Name: La Juana Mitor	iell			^{ne:} Joan∛I. J	acobs)	
Date: October 14, 2020			Date: Octob	er 14, 2020			



League of Women Voters Los Angeles 3303 Wilshire Blvd., Suite 1200 Los Angeles, CA 90010 Phone: (213) 368-1616

Phone: (213) 368-1616		Invoice
	Г	Date
Bill To		09/21/2020
Harbor Gateway North Neighborhood Council P.O. Box 3723 Gardena, CA 90247 ATTN: Treasurer	Payment Terms	
	Due Upon Receipt	
Description	Amount	
Fee for Service: Presentation of November 3 State ballot meausures Pros and Cons Date & Time: Saturday, October 10 from 11:00am to 1:00pm Location: Zoom platform Speaker: David Holtzman	100.00	
THANK YOU!	Total	\$100.00
	Payments/Credits	\$0.00
	Balance Due	\$100.00

Office of the City Clerk							
Administrative Services Division						and a	
Neighborhood Council (NC) Funding Prog	gram					yes Ann	
Board Action Certification (BAC) Form						The The	A DECEMBER
NC Name: Harbor Gateway North	Meeting Date:	Meeting Date: September 8, 2020					
Budget Fiscal Year: 2020-2021	Agenda Item N	Agenda Item No: ^{5d}					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of a \$100 information on the						
Method of Payment: (Select One)	Credit Card Board Member Reimbursement						
Recused Board Member	rs must leave the room prior		ote Count ussion and may no	ot return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	T	Yes	No	Abstain	Absent	Ineligible	Recused
David Matthews	Chairperson	Х					
Franz Rodriguez	Vice Chairperson	Х					-
Rosalie Preston	Recording Secretary	х					
La Juana Mitchell	Treasurer	х					
John Ward	District 1 Rep	Х		_			
Joan Jacobs	District 2 Rep					X	
Reynaldo Paduani	District 3 Rep	1	-		х		
	District 4 Rep						
Llewyn Fowlkes	District 5 Rep				Х		
Jackie Jackson	District 6 Rep	Х					
Vanessa Johnson	District 7 Rep	х					
Angela Springs	District 8 Rep	х					
Larry Morrison	Community Organization Rep	х					
Richard Lee	Youth Advocate	х					
	Youth Representative						
Janet Mitchell	Outreach/Communications Rep	х					
Eva Cooper-Pace	At-Large Rep	x					
Board Quorum: 9	Total:	12	0	0	2	1	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedur						
Authorized Signature La Ju		Authorized Signature: A. J. A. S.					
Print/Type Name: La Juana Mitche	Print/Type Nam	Print/Type Name: Joan I. Jacobs					
^{Date:} September 9, 2020		Date: September 9, 2020					