

# Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: Harbor Gateway North  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$19606.59	\$925.41	\$18681.18	\$0.00	\$413.45	\$18267.73

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$40523.71	\$925.41	\$15881.18	\$0.00	\$15881.18
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$4000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Funding Requests Under Review: \$413.45		Encumbrances: \$0.00		Previous Expenditures: \$26717.12	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/08/2020	HGNNC website communication services - march 2020	General Operations Expenditure	Office	\$417.69
2	AT&T	04/08/2020	HGNNC office phone charges 02/13/2020 through 3/12/2020	General Operations Expenditure	Office	\$133.87
3	Konica Minolta Business Solutions USA Inc	04/10/2020	HGNNC Konica copier usage - 01/01/2020 through 3/31/2020	General Operations Expenditure	Office	\$202.15
4	AT&T	04/22/2020	HGNNC office phone charges - 03/13/2020 through 04/12/2020	General Operations Expenditure	Office	\$131.20
5	City of LA Publishing Services	04/22/2020	HGNNC business cards for Richard Lee (new Youth Advocate)	General Operations Expenditure	Office	\$40.50
<b>Subtotal:</b>						<b>\$925.41</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>



Invoice #HGN 2020 0401  
Number

Date April 1, 2020

Dave Matthews  
President  
Harbor Gateway North Neighborhood Council  
PO Box 3723  
Gardena, CA 90247

Please remit to:

Moore Business Results  
19300 Rinaldi St. #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

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Communications services	417.69
<b>Total Amount Now Due:</b>	<b>\$417.69</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
3/4/2020	Agenda. Add Facebook feed to sidebar. Prom dress event on calendar.	0.42
3/6/2020	Agenda. Facebook. Laist on news. Facebook, Twitter	0.92
3/10/2020	Add draft letter. Job fair on calendar.	0.25
3/13/2020	COVID-19 meeting cancelations announcement on site and Facebook	0.25
3/17/2020	Minutes. Prologis letter. Update coronavirus news. Facebook.	0.50
3/23/2020	Prologis letter on news. Calendar: Nextgen meeting, health call. Facebook.	0.50
3/26/2020	News: Virus updates, Census. Facebook	0.50
3/30/2020	Update plugins	0.17
	<b>Total</b>	<b>3.51</b>

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Harbor Gateway North Meeting Date: September 3, 2019

Budget Fiscal Year: 2019-2020 Agenda Item No: 3

Board Motion and/or Public Benefit Statement (CIP and NPG): Approval of a revised 2019-2020 budget of \$44,523.71, which includes 2018-2019 rollover funds

Method of Payment: (Select One) [ ] Check [ ] Credit Card [ ] Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include David Matthews, Franz Rodriguez, Rosalie Preston, La Juana Mitchell, Joan Jacobs, Reynaldo Paduani, Betty Hawkins, Llewyn Fowlkes, Jackie Jackson, Vanessa Johnson, Angela Springs, Larry Morrison, Viridiana Yahuaca, Anahi Gomez, Janet Mitchell, Eva Cooper-Pace.

Board Quorum: 9 Total: 11 0 1 3

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: La Juana Mitchell Print/Type Name: La Juana Mitchell

Authorized Signature: Joan I. Jacobs Print/Type Name: Joan I. Jacobs

Date: September 3, 2019

Date: September 3, 2019



Page  
 Bill Payer (BAN)  
 Invoice Number  
 Invoice Date  
 Contract Number  
 Customer Name

1 of 4  
 9391034014  
 000014454409  
 03/13/2020  
 C3-A/B-12-10-TS-01  
 LOS ANGELES, CITY OF

## Monthly Statement

02/13/2020 - 03/12/2020

### Bill-At-A-Glance

Previous Bill	\$132.31
Payment	0.00
Previous Balance	132.31
Adjustments	0.00
Current Charges	133.87
<b>Total Current Charges</b>	<b>\$133.87</b>
<b>Total Amount Due</b>	<b>\$266.18</b>
Amount Due in Full By	04/20/2020

*If your payment is not received by 05/20/2020 You will incur a late charge.*

### News You Can Use

Do you need to VIEW YOUR BILL DETAIL? You must have online access. Requesting access is easy go to <https://singlebill.att.com> and choose Register Today. We offer free training classes and user guides to make it even easier. Email [CALNETBCHelpdesk@att.com](mailto:CALNETBCHelpdesk@att.com) if you have any questions.

### Billing Summary

For detailed information of your charges go to <https://singlebill.att.com>

Questions? Call: 877-9-CALNET (877)922-5638

AT&T Cal	\$132.83
AT&T LD	\$1.04
<b>Current Charges</b>	<b>\$133.87</b>

Please detach and return bottom portion when making a payment.

Invoice Date 03/13/2020

Total Amount DUE BY 04/20/2020

**\$266.18**



7023.1.1.2591 AB 0.419 AY



CITY OF LOS ANGELES  
 3105389654833: HARBR GTWY NR  
 PO BOX 3723  
 GARDENA CA 90247-7423

Bill Payer (BAN): **9391034014**

Please include your account number on your check. Make checks payable to:

AT&T  
 PO BOX 9011  
 CAROL STREAM IL 60197-9011



93910340140313200000000266188



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Bill Payer (BAN)  
Invoice Number  
Invoice Date  
Contract Number  
Customer Name

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9391034014  
000014454409  
03/13/2020  
C3-A/B-12-10-TS-01  
LOS ANGELES, CITY OF

**How to pay your bill:**

Make the payment to AT&T. When mailing your payment write the amount paid in the box on the remittance stub. Also, write your area code and telephone number on your check. Mail your check and remittance stub in the return envelope or standard envelope to:

**AT&T**  
P.O. Box 9011  
Carol Stream, IL 60197-9011

**Billing for other service providers:**

This invoice may contain charges for other telephone service providers including long distance companies and information service providers.

**When to pay your bill:**

Your payment is due by the due date on the bill, which is thirty days from the invoice date. If we don't receive payment by the Due Date indicated on your bill, your account will become past due.

**Late payment charge:**

Attention Customers:

A late payment charge of 1.5% per month will be assessed on outstanding charges not paid within sixty days of the date the invoice was mailed. The amount of the late payment charge shall be the amount set forth in Government Code Section 926.17. The late payment charge does not relieve you of the obligation to pay the total amount due prior to the Late Payment Date. The Late Payment Date will be at least 60 days from the mail date of your invoice.

**Questions about your bill:**

If you have questions about your bill or have a dispute about a specific charge, please call your Service Representative at the number shown on your bill. If you are not satisfied after receiving an explanation, ask to speak with a manager. AT&T will investigate and notify you with the results.

**If you still disagree:**

- You first must pay the undisputed amount to AT&T by the Due date found on the invoice.
- You must file a claim with the California Public Utilities Commission (CPUC) within 7 calendar days after we have notified you of the results of our investigation. This will avoid the possible interruption of your service.

**To file a claim with the CPUC:**

- You must send an explanation of your claim and a check for the disputed amount to the CPUC to be held as a deposit.
- The CPUC only accepts deposits for matters which relate to the accuracy of the bill.
- The CPUC will review your claim and distribute the funds based on investigation.

**The addresses of the CPUC are:**

(In Northern California) CPUC, Consumer Affairs Branch, 505 Van Ness Ave., San Francisco, CA 94102  
(In Southern California) CPUC, State Office-Rm. 5109, 107 South Broadway, Los Angeles, CA 90012

**Network Access for Interstate Calling**

If you have questions about charges for "Federal Subscriber Line Charge" imposed by the Federal Communications Commission or charges for calls to another state that you are unable to resolve with your long distance carrier, you should write to:





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Bill Payer (BAN)  
Invoice Number  
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C3-A/B-12-10-TS-01  
LOS ANGELES, CITY OF

Informal Complaints and Public Inquiries Branch-Enforcement Division  
Common Carrier Bureau  
Federal Communications Commission  
1919 M Street  
Washington, DC 20554

Or call: 1-202-632-7553 (this is a long distance call)

**Terms & Conditions:**

FEDERAL SURCHARGES: The Federal Universal Service Fee and the Federal Subscriber Line Charge are charges imposed by action of the Federal Communications Commission.



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Invoice Number  
Invoice Date  
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000014454409  
03/13/2020  
C3-A/B-12-10-TS-01  
LOS ANGELES, CITY OF









Fed Tax# 13-1921089  
Corporate Duns No 00-170-7322  
Federal Duns No 62-657-8041

**Maintenance**

**KONICA MINOLTA  
ORIGINAL  
SUMMARY INVOICE**

**Payment Due Date:** 04/30/2020  
**Payment Terms are** NET 30 DAYS

**Invoice No:** 9006650641

**Invoice Date:** 03/31/2020

**Bill / Mail To:** 1632794  
CITY OF LOS ANGELES  
JOAN JACOBS  
HARBOR GATEWAY N NEIGHBORHOOD COUNCIL  
555 RAMIREZ ST  
LOS ANGELES CA 90012

**Payer:** 1632794  
CITY OF LOS ANGELES  
JOAN JACOBS  
HARBOR GATEWAY N NEIGHBORHOOD COUNCIL  
555 RAMIREZ ST  
LOS ANGELES CA 90012

Purchase Order Number	Customer Contract	Contract Coverage Dates
	ARC 180000000104	10/01/2015-05/05/2020
<b>Invoice Comments</b>		
<b>Summary Invoice Coverage Periods</b> 01/01/2020-03/31/2020		
		<b>Non-Taxable Amount:</b> 111.19 <b>Taxable Amount:</b> 90.96 <b>Invoice Sub Total:</b> 202.15  <b>Tax Total:</b> 0.00 <b>Invoice TOTAL:</b> <b>\$ 202.15</b>

PLEASE DETACH THE FORM BELOW AND RETURN WITH YOUR PAYMENT OR SEE CREDIT CARD INFORMATION ON BACK

**Please pay online at [www.MyKMBS.com](http://www.MyKMBS.com) using your payer id or remit payment to:**

KONICA MINOLTA BUSINESS SOLUTIONS  
USA INC  
DEPT. 2366 PO BOX 122366  
DALLAS TX 75312-2366

**Payer ID:** 1632794

**Invoice Nbr:** 9006650641

**Payment Due Date:** 04/30/2020

**Pay This Amount:** \$ 202.15

For Administrative Use Only

**Konica Minolta Business Solutions U.S.A., Inc.**

**BILLING AND PAYMENT INQUIRIES**

Please contact our CUSTOMER HELP DESK if you have any questions pertaining to:

Billing or Account Status  
Address Changes  
Payment by Credit Card (See Below)

TELEPHONE NO. : 1-800-695-4195  
E-MAIL ADDRESS : custhelp@kmbs.konicaminolta.us  
FAX NO. : 1-800-862-2490  
or  
WRITE US AT : Konica Minolta Business Solutions  
100 Williams Dr.  
Ramsey, NJ 07446  
Attn: Customer Help Desk

Our Customer Service Representatives are available to assist you weekdays from 8:30 AM to 5:00 PM. Be sure to include your Account Name, Account Number and Invoice Number on all correspondence.

Address Changes

Payer

Account No. 1632794 \_\_\_\_\_  
Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Fax or Mail to the above Address)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title \_\_\_\_\_

You are not required to pay any disputed amount pending the resolution of the billing discrepancy inquiry. Payment is still required for undisputed charges that are billed to you. Disputes must be reported in writing within 30 days of receipt of this invoice. Thank You!

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TO ORDER SUPPLIES OR PLACE SERVICE CALLS SEE US AT [WWW.MYKMBS.COM](http://WWW.MYKMBS.COM)



PLEASE PAY ON LINE AT [www.MyKMBS.com](http://www.MyKMBS.com) USING YOUR PAYER ID #1632794  
OR CALL US DIRECTLY AT THE NUMBER ABOVE

Composite Invoice	Invoice No	Inv Date	Due Date	Machine Description	Serial Number	Cust Code2	Cust Code3	Cust Code4	Inst. date	Equip. Loc. Name 1	Equip. Loc. St. 1	EqLoc City	EqLoc St
	9006650641	265250848	3/31/2020	4/30/2020	**BIZHUB C284e COPII	A5C2011111896	HGNNC	LINE 199	LINE 200	5/6/2015	CITY OF LOS ANGELES	802 W GARDENA BLVD	GARDENA CA

EqLoc Zip	Clr End MD	Clr End MR	Clr Beg MD	Clr Beg MR	Clr MtrUse	Clr BillCp	Clr CPC Rt	Clr CpyCrg	Blk End MD	Blk End MR	Blk Beg MD	Blk Beg MR	Blk MtrUse	Blk BilCpy
90247	3/31/2020	59,551	1/1/2020	55,553	3,998	3,998	0.042	167.92	3/31/2020	72,594	1/1/2020	67,968	4,626	4,626

Blk CPC Rt	Blk CpyCrg	Sub Total	NonTax Amt	TaxableAmt	Taxes	Invoice Total
0.0074	34.23	202.15	111.19	90.96	0	202.15

Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification (BAC) Form



NC Name: Harbor Gateway North Meeting Date: September 3, 2019

Budget Fiscal Year: 2019-2020 Agenda Item No: 3

Board Motion and/or Public Benefit Statement (CIP and NPG): Approval of a revised 2019-2020 budget of \$44,523.71, which includes 2018-2019 rollover funds

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Matthews	Chairperson						
Franz Rodriguez	Vice Chairperson	X					
Rosalie Preston	Recording Secretary	X					
La Juana Mitchell	Treasurer	X					
	District 1 Rep						
Joan Jacobs	District 2 Rep	X					
Reynaldo Paduani	District 3 Rep	X					
Betty Hawkins	District 4 Rep	X					
Llewyn Fowlkes	District 5 Rep	X					
Jackie Jackson	District 6 Rep				X		
Vanessa Johnson	District 7 Rep	X					
Angela Springs	District 8 Rep	X					
Larry Morrison	Community Organization Rep				X		
Viridiana Yahuaca	Youth Advocate	X					
Anahi Gomez	Youth Representative				X		
Janet Mitchell	Outreach/Communications Rep			X			
Eva Cooper-Pace	At-Large Rep	X					
<b>Board Quorum: 9</b>	<b>Total:</b>	11	0	1	3		

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Authorized Signature: *La Juana Mitchell*  
 Print/Type Name: La Juana Mitchell

Authorized Signature: *Joan V. Jacobs*  
 Print/Type Name: Joan V. Jacobs

Date: September 3, 2019

Date: September 3, 2019



Page  
 Bill Payer (BAN)  
 Invoice Number  
 Invoice Date  
 Contract Number  
 Customer Name

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 9391034014  
 000014611249  
 04/13/2020  
 C3-A/B-12-10-TS-01  
 LOS ANGELES, CITY OF

# Monthly Statement

03/13/2020 - 04/12/2020

## Bill-At-A-Glance

Previous Bill	\$266.18
Payment	132.31 CR
Previous Balance	133.87
Adjustments	0.00
Current Charges	131.20
<b>Total Current Charges</b>	<b>\$131.20</b>
<b>Total Amount Due</b>	<b>\$265.07</b>
Amount Due in Full By	05/20/2020

*If your payment is not received by 06/19/2020 You will incur a late charge.*

## News You Can Use

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AT&T Cal	\$131.20
<b>Current Charges</b>	<b>\$131.20</b>

Please detach and return bottom portion when making a payment.

Invoice Date 04/13/2020

Total Amount DUE BY 05/20/2020

**\$265.07**



2830.1.1.261 1 AB 0.419 AY



CITY OF LOS ANGELES  
 3105389654833: HARBR GTWY NR  
 PO BOX 3723  
 GARDENA CA 90247-7423

Bill Payer (BAN): **9391034014**

Please include your account number on your check. Make checks payable to:

AT&T  
 PO BOX 9011  
 CAROL STREAM IL 60197-9011



93910340140413200000000265071



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Bill Payer (BAN)  
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9391034014  
000014611249  
04/13/2020  
C3-A/B-12-10-TS-01  
LOS ANGELES, CITY OF

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Carol Stream, IL 60197-9011

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LQS ANGELES, CITY OF

Informal Complaints and Public Inquiries Branch-Enforcement Division  
Common Carrier Bureau  
Federal Communications Commission  
1919 M Street  
Washington, DC 20554

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LOS ANGELES, CITY OF



Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council (NC) Funding Program  
 Board Action Certification (BAC) Form



NC Name: Harbor Gateway North Meeting Date: September 3, 2019

Budget Fiscal Year: 2019-2020 Agenda Item No: 3

Board Motion and/or Public Benefit Statement (CIP and NPG):  
**Approval of a revised 2019-2020 budget of \$44,523.71, which includes 2018-2019 rollover funds**

Method of Payment: (Select One)  Check  Credit Card  Board Member Reimbursement

**Vote Count**  
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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
David Matthews	Chairperson						
Franz Rodriguez	Vice Chairperson	X					
Rosalie Preston	Recording Secretary	X					
La Juana Mitchell	Treasurer	X					
	District 1 Rep						
Joan Jacobs	District 2 Rep	X					
Reynaldo Paduani	District 3 Rep	X					
Betty Hawkins	District 4 Rep	X					
Llewyn Fowlkes	District 5 Rep	X					
Jackie Jackson	District 6 Rep				X		
Vanessa Johnson	District 7 Rep	X					
Angela Springs	District 8 Rep	X					
Larry Morrison	Community Organization Rep				X		
Viridiana Yahuaca	Youth Advocate	X					
Anahi Gomez	Youth Representative				X		
Janet Mitchell	Outreach/Communications Rep			X			
Eva Cooper-Pace	At-Large Rep	X					

Board Quorum: 9 Total: 11 0 1 3

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *La Juana Mitchell* Authorized Signature: *Joan Jacobs*  
 Print/Type Name: La Juana Mitchell Print/Type Name: Joan Jacobs

Date: September 3, 2019 Date: September 3, 2019

**City of Los Angeles - Publishing  
 Services**  
 DEPT. 40, FUND 706, APPR 40000A  
 REVENUE SOURCE 4591  
 555 Ramirez St. Space 200  
 Los Angeles, CA 90012  
 Phone: (213) 473-8400  
 Fax: (213) 473-8416

**INVOICE**

Invoice #	2003387
Invoice Date	3/27/20
Date Shipped	
Ship Via	Our Driver
Fund Number	DIRECT PAY
Terms	Net 30 Days
P.O. Number	20HGN003
Job Number	20HGN003

Harbor Gateway North Neighborhood Council  
 Joan Jacobs  
 802 W. Gardena Blvd.  
 Gardena, CA 90247

Quantity	Description	Unit Price	UM	Amount
200	Business Cards : 2/C CITY SEALS - HARBOR GATEWAY NORTH NC RICHARD LEE BUS CARDS 2/C 8UP 1 SIDED C/O ROSALIE PRESTON 310-768-3853	\$40.50		\$40.50
<b>Thank you for your Business!!</b>		<b>Subtotal</b>		<b>\$40.50</b>
		<b>Sales Tax</b>		<b>\$0.00</b>
		<b>Total Due</b>		<b>\$40.50</b>

Customer Code : **NC-HGN**  
 Invoice Number : **2003387**  
 Invoice Date : **3/27/20**  
 Invoice Amount : **\$40.50**  
 Amount Paid : \_\_\_\_\_

**Remit To:**  
 City of Los Angeles - Publishing Services  
 DEPT. 40, FUND 706, APPR 40000A  
 REVENUE SOURCE 4591  
 555 Ramirez St. Space 200  
 Los Angeles, CA 90012

**Remitter:**  
 Harbor Gateway North Neighborhood Council  
 Joan Jacobs  
 802 W. Gardena Blvd.  
 Gardena, CA 90247

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Harbor Gateway North Meeting Date: September 3, 2019  
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**Vote Count**

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Rosalie Preston	Recording Secretary	X					
La Juana Mitchell	Treasurer	X					
	District 1 Rep						
Joan Jacobs	District 2 Rep	X					
Reynaldo Paduani	District 3 Rep	X					
Betty Hawkins	District 4 Rep	X					
Llewyn Fowlkes	District 5 Rep	X					
Jackie Jackson	District 6 Rep				X		
Vanessa Johnson	District 7 Rep	X					
Angela Springs	District 8 Rep	X					
Larry Morrison	Community Organization Rep				X		
Viridiana Yahuaca	Youth Advocate	X					
Anahi Gomez	Youth Representative				X		
Janet Mitchell	Outreach/Communications Rep			X			
Eva Cooper-Pace	At-Large Rep	X					
<b>Board Quorum: 9</b>	<b>Total:</b>	11	0	1	3		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: *[Signature]*  
 Print/Type Name: La Juana Mitchell Print/Type Name: Joan V. Jacobs  
 Date: September 3, 2019 Date: September 3, 2019