

Harbor Gateway North Neighborhood Council Revised Budget for Fiscal Year 2020 - 2021 HGNNC Board Approved 08/11/2020				UPDATED: 09/02/2020		BUDGET & EXPENDITURES ANALYSIS					
		Budget Adjustments	Revised Budget	Approved & Paid Expenses	Approved & Paid Expenses	Expenses Paid to-date (2 months)	Current MER Ending Fund Balance	Committed/ Approved	Remaining Budget Available	Comments	
Funds				JULY	AUG	July - Aug					
Total Annual Allocation		\$ 49,273	0	49,273	(5,315)	(2,380)	(7,695)	41,578	(840)	\$40,738	
Budget											
Code	Category	Amount								0	
ROLL	Rollover Funds from FY2019-2020 (\$10,000 pending NCFD notification)			0				0		0	Allocated to cover costs
ADJ	NCFD Approved FY 2020-2021 Encumbrances - \$7,273			0			0	0		0	Allocated to cover costs
	100 Office/Operations	%	Total								
AUD	Audio and Visual Services		0	0			0	0		0	
EDU	Training and Board Retreat		0	0			0	0		0	
OTH	Congress of Neighborhoods		0	0			0	0		0	
OTH	Budget Advocates		0	0			0	0		0	
OTH	Miscellaneous expenses		0	0			0	0		0	
FAC	135th St School and other LAUSD permits		0	0			0	0		0	
FAC	Office relocation	500		500	(62)		(62)	438		438	
FAC	Office Lease - Rollover	10,000		10,000			0	10,000		10,000	
FAC	Office Lease (\$1,300/month)	4,300	1	(1,300)	3,000		0	3,000		3,000	
FAC	Lease: AT&T- tel, fax, dsl - Encumbered	1,715		1,715	(131)	(133)	(264)	1,451		1,451	
FAC	Lease: Insight Investments - Konica Minolta copier	1,000		1,000			0	1,000		1,000	
FAC	P.O. Box - Encumbered	122		122	(122)		(122)	0		0	
FAC	P.O. Box	12		12	(12)		(12)	0		0	
MEE	Meeting Expenses	0		0			0	0		0	
MEE	Committee meetings - refreshments	100		100			0	100		100	
MEE	Meetings - incidentals (chair rentals, etc)	0		0			0	0		0	
OFF	Board business cards - Encumbered	120		120			0	120		120	
OFF	Board business cards	0		0			0	0		0	
OFF	Constant Contact - e-newsletter / web postings	420		420			0	420		420	
OFF	HANC website support (Mail Room)	0		0			0	0		0	
OFF	InMotion - website domain name	16		16			0	16		16	
OFF	InMotion - website hosting	110		110			0	110		110	
OFF	Konica Minolta - copies/basic lease Encumbered	80		80	(21)		(21)	59		59	
OFF	Copies - Other	1,000		1,000	(679)		(679)	321		321	
OFF	Office equipment	0		0			0	0		0	
OFF	Office equipment repairs, etc.	100		100			0	100		100	
OFF	Office supplies - Encumbered	586		586	(16)		(16)	570		570	
OFF	Office supplies	0		0			0	0		0	
OFF	Website redesign	0		0			0	0		0	
OFF	Website updates (Moore Business Results/other) - Encumbered	4,650		4,650	(318)	(739)	(1,057)	3,593	(690)	2,903	
OFF	Website updates (Moore Business Results/other)	0		0			0	0		0	
POS	Postage	42		42			0	42		42	

Harbor Gateway North Neighborhood Council				UPDATED: 09/02/2020		BUDGET & EXPENDITURES ANALYSIS						
Revised Budget for Fiscal Year 2020 - 2021												
HGNNC Board Approved 08/11/2020												
Funds				Budget Adjustments	Revised Budget	Approved & Paid Expenses JULY	Approved & Paid Expenses AUG	Expenses Paid to-date (2 months) July - Aug	Current MER Ending Fund Balance	Committed/ Approved	Remaining Budget Available	Comments
TAC	Temporary Staff (secretary for meetings, Office Assistant)		0		0			0	0		0	
TAC	Temporary staff (secretary 1 HANC meetings)		0		0			0	0		0	
TAC	Consultant(s) - PLU Committee advice		200		200			0	200		200	
TRL	Translation and Transcription		600		600	(240)		(240)	360	(150)	210	\$150 (4 mtgs @ 3 hrs each)
	Sub Total	52.10%	\$ 25,673	(1,300)	\$ 24,373	(1,601)	(872)	(2,473)	21,900	(840)	\$21,060	
	200 Outreach				0						0	
ADV	Flyer delivery - General Membership meetings		4,000		4,000		(995)	(995)	3,005		3,005	
ADV	Flyer printing - General Membership meetings		2,100		2,100		(513)	(513)	1,587		1,587	
ADV	HGNNC marketing / information materials		0		0			0	0		0	
ADV	General Membership meetings - refreshment & other expenses		500		500			0	500		500	
ADV	Robo calls - One Call Now		1,500		1,500	(714)		(714)	786		786	
EVE	Event Expenses - Miscellaneous		1,000		1,000			0	1,000		1,000	
EVE	HGNNC events		5,000	1	(870)	4,130		0	4,130		4,130	
	Sub Total	28.62%	\$ 14,100	(870)	\$ 13,230	(714)	(1,508)	(2,222)	11,008	0	\$11,008	
	Election				0						0	
ELE	Specific costs to be determined		6,500		6,500			0	6,500		6,500	
	Sub Total	13.19%	\$ 6,500		6,500			0	6,500		6,500	
	Neighborhood Purposes Grants				0						0	
GRT	PESA grant		3,000		3,000	(3,000)		(3,000)	0		0	
GRT	118th St Elementary School - Science Fair materials			1	2,170	2,170		0	2,170		2,170	
					0			0	0		0	
					0			0	0		0	
	Sub Total	6.09%	\$ 3,000		2,170	\$ 5,170	(3,000)	0	(3,000)	2,170	0	\$2,170
	Community Improvement Projects				0						0	
CIP			0		0						0	
	Sub Total	0.00%	\$ -		0	\$ -	0	0	0	0	\$ -	
					0						0	
	Grand Total		\$ 49,273		0	\$ 49,273	(5,315)	(2,380)	(7,695)	41,578	(840)	\$40,738
	Special Funding - Clean Streets											
	Clean Streets Challenge LA 2016-2017		\$ 2,100									
	Clean Streets Challenge LA 2017-2018		\$ 2,500									
	Total 2019-2020 Budget & Special Funding		\$ 53,873									
Budget Narrative:				Explanation of Budget Adjustments:								
Our budget will support our six top priorities (community beautification, public safety, youth engagement, civic engagement, homelessness, and workforce development).				Re-allocation of August 2020 office rent not incurred								
				1								

Harbor Gateway North Neighborhood Council							
Proposed Budget Adjustments for Fiscal Year 2020 - 2021							
As of August 31, 2020							
				Budget Adjustments	Revised Budget	Comments	
Funds							
Total Annual Allocation			\$ 49,273	0	49,273		
	100 Office/Operations	%	Total				
FAC	Office Lease (\$1,300/month)		4,300	(1,300)	3,000	August 2020 rent not incurred; amount -reallocated to cover other expenses	
	200 Outreach						
EVE	HGNNC events		5,000	(870)	4,130		
	Neighborhood Purposes Grants						
GRT	118th St Elementary - Supplies & Science Fair materials		0	2,170	2,170		
	Sub Total		\$ 9,300	0	\$ 9,300		

HGNNC Disbursement Transactions
As of 8/31/2020

Payment Method	Transaction Date	Due Date	Payee	Amount	Status	Budget Line Item / Category	Comment / Description
	8/14/2020		AT&T Calnet3	\$132.82	Encumbrance	Office	Office - Phone service
	8/14/2020		WENDY L. MOORE / MOORE BUSINESS RESULTS	\$738.99	Encumbrance	Office	Office - website services (June 2020)
	8/14/2020		Minute Man Press	\$512.89		Outreach	Outreach - 7/28/2020 Genl Membership mtg flyers
	8/26/2020		ACI/CIPS Marketing Group	\$995.00		Outreach	Outreach - 7/28/2020 Genl Membership mtg flyer distribution

Subtotal \$2,379.70

Adjustments - Awaiting Approval/Denied Submissions:

Approved Expenditure Submissions \$2,379.70

	General Budget	Encumbrances	Total Funds Available
Total Budget Approved - Prior	\$42,000.00		\$42,000.00
Budget adjustments - NC funding			\$0.00
Encumbrances - approved		\$7,273.00	\$7,273.00
			\$0.00
Adjusted Budget	\$42,000.00	\$7,273.00	\$49,273.00

Less:

July 2020 expenditures	\$4,844.70	\$470.47	\$5,315.17
August 2020 expenditures	\$1,507.89	\$871.81	\$2,379.70
Sept 2020 expenditures	\$0.00		\$0.00
Oct 2020 expenditures	\$0.00		\$0.00
Nov 2020 expenditures	\$0.00		\$0.00
Dec 2020 expenditures	\$0.00		\$0.00
Jan 2021 expenditures	\$0.00		\$0.00
Feb 2021 expenditures	\$0.00		\$0.00
Mar 2021 expenditures	\$0.00		\$0.00
Apr 2021 expenditures	\$0.00		\$0.00
May 2021 expenditures	\$0.00		\$0.00
June 2021 expenditures	\$0.00		\$0.00

YTD expenditures \$6,352.59 \$1,342.28 \$7,694.87

Funds available \$35,647.41 \$5,930.72 \$41,578.13

NC Funding adjustment - YTD Encumbered expenses (\$1,342.28)

Funds available - AUGUST 2020 MER \$34,305.13