

Harbor Gateway North Neighborhood Council Board Meeting

Tuesday, July 12, 2016

135th Street School, 801 W. 135th Street (outside the Auditorium)

Present: Pamela Thornton (Chair), Tim Richardson (Vice Chair), Rosalie Preston (Recording Secretary), Hannah Woods (Corresponding Secretary), Joan Jacobs (Treasurer), Mark Lupfer (District 1), Clyde Noguchi (District 2), Rey Paduani (District 3), Betty Hawkins (District 4), Marvin Bell (District 6), Janet Mitchell (District 7), Larry Morrison (District 8), Bryan Davis (Community Organization), Richard Lee (Youth Representative), Theo Fowles (Outreach Representative), and Eva Cooper-Pace (At-Large Representative)

The meeting was called to order at 7:20 p.m. by Chair Pamela Thornton. She reviewed safety procedures for emergency situations. This was followed by the salute to the flag and a moment of silence. Pamela introduced herself as the newly elected Chair and welcomed all attendees to the meeting.

- 1) **Public Comment:** There was no public comment.
- 2) **Acknowledgement of outgoing Board members:** Adrian Valenzuela (outgoing District 2 Representative), Marvin Bell (outgoing District 6 Representative), and Deborah Lee (outgoing Community Organization Representative) were present and thanked for their service to the HGNNC community. Other outgoing Board members will be receiving their certificates of appreciation.
- 3) **Seating of the new Board:** Octaviano Rios, Neighborhood Council Advocate from the Department of Neighborhood Empowerment, led the newly elected Board in the oath of office. He also gave out Department of Neighborhood Empowerment pins, courtesy of General Manager Grayce Liu.
- 4) **Appointments to Board vacant seats:** There were no candidates for three of the seventeen Board seats. Therefore the Board is able to appoint interested candidates to fill those three seats.
 - 4b. **District 2 Representative:** Clyde Noguchi said that after attending some recent HGNNC meetings, he was inspired by the actions of the Board members and would like to do his part to improve his community. It was moved by Richard Lee, seconded by Eva Cooper-Pace and passed 12-0-0 to appoint Clyde Noguchi to be the District 2 Representative.
 - 4c. **District 6 Representative:** Marvin Bell, former District 6 Representative, said that he would like to be reappointed to so that he could continue working on District 6 issues. It was moved by Mark Lupfer, seconded by Rey Paduani, and passed 12-0-0 to appoint Marvin Bell to be the District 6 Representative.
 - 4a. **Vice Chairperson:** Tim Richardson said that his experience in formerly working in the L.A. County Sheriff's Department would enable him to more easily liaison with the Los Angeles Police Department and he has a great interest in serving his community. It was moved by Eva Cooper-Pace, seconded by Mark Lupfer, and passed 12-0-0 to appoint Tim Richardson to the Vice Chairperson position.

Octaviano Rios then administered the Oath of Office to the three newly appointed Board members. Council District 15 staff entered the auditorium and Chair Pamela Thornton

introduced John Jones III, Field Deputy, and Jackie Rodriguez, Constituent Services Representative, to the Board

5) Training of new Board members by the Dept. of Neighborhood Empowerment:

Octaviano Rios gave each Board member a folder which included the certified Board election results, the mission statement from the Department of Neighborhood Empowerment, the template form for the annual Strategic Plan which the HGNNC Board will finalize on Sat. September 17 at the Board Retreat, the annual budget template for \$37,000, which should align with the goals in the Strategic Plan, the most recent monthly profile for the HGNNC which each Board member will receive via email, information about the three required Board trainings (ethics, funding, and code of conduct), the most current HGNNC bylaws dated September 1, 2015, the template for Board contact information which the Dept. of Neighborhood Empowerment will post on their website (each of the 96 certified Neighborhood Councils has its own page on the DONE website, with key documents and other important information for the public), a summary of the Brown Act which governs open meeting requirements, a summary about Neighborhood Council funding, the Code of Conduct for Board members, 7 Things to Know as a Neighborhood Council Board member, Mayor Garcetti's "Back to Basics" priorities, and the City's organizational chart. Octaviano also encouraged the Board to appoint two Budget Representatives for Budget Day, which will be held on Sat. July 30.

Chair Pamela Thornton said that under her leadership, Board members would be working together on a number of long-term neighborhood problems. She will also continue to set office hours at the HGNNC office at 802 W. Gardena Blvd. twice a month so that Board members and stakeholders can stop by to discuss how best to work on various issues.

Manny Lopez from Mayor Garcetti's office, stopped by to bring certificates for the outgoing Board members. He said that he encourages the Neighborhood Council to build a relationship with the Mayor's office and to work together on key issues, such as homelessness. The Mayor is encouraging participation in the Welcome Home Project which provides baskets of basic items for the formerly homeless who are just starting to live in permanent housing.

6) Authorization of Joan Jacobs as Treasurer and Hannah Woods as Second

Signatory: It was moved by Richard Lee, seconded by Rosalie Preston, and passed 15-0-0 to approve Joan Jacobs as the Treasurer and Hannah Woods as the Second Signatory for financial matters.

7) Appointments of representatives

7a. Two Budget Representatives: Treasurer Joan Jacobs, who has served as a Budget Representative and as a Budget Advocate in past years, gave some background on the position. The Budget Representative's main duty is to attend the annual Budget Day, which will be Sat. July 30, and then inform the Board as the City's budget process progresses so that the Board can make the neighborhood needs known to the Mayor and City Council. It was moved by Rosalie Preston, seconded by Eva Cooper-Pace, and passed 15-0-0 to appoint Janet Mitchell and Joan Jacobs as the two Budget Representatives for the Harbor Gateway North Neighborhood Council.

7b. Representatives to the Harbor Alliance of Neighborhood Councils: Each Neighborhood Council in the Harbor Area (Council District 15 Councils, except for Watts Neighborhood Council) appoints official representatives to the monthly Harbor

Alliance of Neighborhood Councils meetings. The appointed representatives are then able to caucus and vote if HANC votes to support or oppose certain issues at their meetings. It was moved by Rosalie Preston, seconded by Bryan Davis, and passed 15-0-0 to appoint Lu Watson, LaShun Segura, Theo Fowles, and Tim Richardson to be the official representatives of the HGNNC to the Harbor Alliance of Neighborhood Councils.

8) Approval of the June 14, 2016, Board minutes: It was moved by Rey Paduani, seconded by Marvin Bell, and passed 15-0-0 to approve the June 14, 2016, Board minutes as submitted.

9) Announcements: National Night Out at Southeast division of the LAPD will be held on Tues. August 2 from 2-8 p.m. The HGNNC will have a booth there.

A Special Board meeting will be held on Sat. July 23 at 10 a.m. to review and approve the 2016-2017 budget of \$37,000.

The meeting was adjourned at 9:25 p.m.

Minutes taken by Rosalie Preston, Recording Secretary